

Minutes of the meeting of Worlingham Parish Council held on Tuesday 9th August 2016 at 7.00pm at the Worlingham Primary School.

Councillors Present

Cllr Summerfield - Chair, Cllr T Cossey, Cllr A Culyer, Cllr M Culyer, Cllr Raybould, Cllr Robbins.

Also present

Mrs Beevor – Clerk. 3 Members of the public

Agenda

1) Apologies for absence.

Apologies had been received from Cllr Hubbard and Cllr Holman.

2) Declarations of Interest

a) *Personal Interest* – Cllr Summerfield and Cllr A Culyer declared an interest in the Community Facility.

Cllr Raybould and Cllr Robbins declared a personal interest in agenda items for the village fete.

b) *Disclosable Pecuniary Interest* – Cllr Summerfield and Cllr A Culyer declared a prejudicial interest in the Community Facility.

c) *Requests for Dispensation* – Nil

d) *Grants for dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Noted. Password to be made available to Cllr Hubbard by WDC Elections Office.

3) Minutes of meeting held on 12th July 2016

It was RESOLVED by all to approve the minutes.

Meeting opened to the public.

Meeting opens for public contribution.

During each meeting the council will adjourn for an appropriate period for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

a) Report from WDC Cllr Brooks – There was no report from Cllr Brooks

b) Report from SCC Punt – There was no report from Cllr Punt

c) Matters from members of the public relating to items on the agenda.

There were no matters from members of the public.

4) Chairman's matters

- Suffolk Constabulary Locality Meeting – Cllr Summerfield attended, but the turnout was very low. Quarterly meetings will be held in future.

- Police newsletter/ update online – this has not been updated since the last council meeting.
- Grass/ verges – SCC – statement has been issued by Norse and SCC regarding the works rota for the cutting of hedges etc. SCC Cllr Punt is looking into the issues advised to him by Cllr Robbins.
- Skate park – visits in school holiday – At the visit on 27th July 12 people attended (once the rain had stopped). Next visit has been arranged for 31st August.
- Council were advised that occasionally such mobile skate parks do become available for sale on e bay. Beccles may be adding to their skate park – Parish Clerk to try and find out more.

5) Planning applications received prior to meeting including;

a) Planning applications received prior to the meeting including;

Dc/16/2519/FUL – Divide side garden and demolish double garage to enable construction of a pair of semi detached bungalows at 19 Garden Lane for Mr D Broughton.

It was RESOLVED to confirm that WDC look to refuse this application on the basis of overdevelopment.

Dc/16/2794/FUL – Construction of porch, two storey side, first floor rear extensions and construction of a detached garage at Meadow View, 68 Lowestoft Road.

There were no objections to this application and it was RESOLVED by all to advise WDC to this effect, and recommend that they approve the application so long as there were no objections from neighbours.

b) To receive WDC responses to planning applications.

There were no responses to consider.

6) Handyman – consider recruitment

Full discussion took place about the possibility of the parish council recruiting its own handyman to undertake jobs around the parish. Beccles Town Council and Bungay Town Council have both recruited handyman/ maintenance operative to undertake litter clearance, weeding, cleaning of assets etc and both advise that this has worked very well for them both. Both councils have recruited through IRS Recruitment agency in Beccles. IRS have offered Worlingham P C the same rates as the 2 Town Councils. **After full discussion it was RESOLVED to appoint IRS recruitment agency to advertise a handyman vacancy for the parish council. 20 hours per week annualised Rate of payment to IRS will be £11.54 per hour.**

7) Update from meetings/ events attended by Councillors including;

- a) Community facility site – There was no update.
- b) Fete meeting- The meeting will be held next week.
- c) Debrief from last N Plan meeting – a software demo for the questionnaire had been seen. Software will be purchased for the questionnaire. Cost £250. WDC has funding of £1000 available. N Plan team will have a presence at the fete.

d) Medals to school children – Cllr Robbins had been into school to present the medals. Cllr Robbins suggested that she make contact with the Community Governor to try and engender a two way relationship with the school. All agreed.

e) Garden competition – Cllr Holman was not present but members were advised that the competition had been won by a resident in Hawthorn Close.

8) Clerks report and update including correspondence received.

a) Wdc – Consultation on indoor sports/ leisure facilities – 30th August 2016. WDC Riverside 6.30pm – 8.30pm.

b) Salc Area Meeting – as the school have been closed SALC will arrange to hold the September meeting elsewhere – and Worlingham will look to hold it in January.

c) Broads Authority consultation – this consultation is on the website for completion.

d) Councillor Vacancy – the vacancy is now available for co-option.

e) Garden Lane Bus shelter to repair – a resident has advised that repairs are required to the bus shelter.

f) Bins – a new bin with a lid will be ordered for the wooden bus shelter at Kempton Cross – similar to that at Garden Lane. Resolved to approve - all agreed. This will be placed on the Beccles side of the shelter.

g) SCC Locality Grant for defibrillator – the clerk advised that £1000 locality grant had been received for the defibrillator and Cllr Punt will be thanked for this grant. Defib to be ordered for installation at the pharmacy as agreed by all in July 2016.

h) It was agreed by all that a new seat and bin for the moorings at Marsh Lane will be considered for the next agenda.

i) WDC invitation to their civic service on 11th September. Apologies to be sent for Worlingham.

9) Finance Matters including;

a) Authorisation of cheques for payment. A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments Book. These were read out to the Council meeting. **It was RESOLVED by all** that the payments as detailed could be made.

b) To receive any donation requests. No further requests received.

c) Village Sign – the painting of the sign will cost £435 plus VAT by Harry Stubbs. **It was RESOLVED to approve this expenditure as well as the cost from Norse of taking the sign down which will be approx £100.**

10) Projects 2016-17 – Updates

○ Play area Divestment / new equipment – There is no further update from WDC at the present time. See parish council action as above.

○ Village Sign Refresh – see above.

○ Portable Skate Park Visits – see above.

○ Queens 90th Birthday medals – see above.

○ New Entrance Gates/ signs – re moulding of village sign – Cllr Holman discussing

- with Broadwater to see how this can be taken forward.
- *July minutes* - Benches / seats – discussion about new seats.
 Jubilee seat needs repairing/ replacing. Existing plaque will need to be transferred to any new seat.
 Second seat by one stop – it was suggested that if a second seat is bought it should be of the same colour etc as the present seat.
 INSIGHT/ website – ask parishioners where any new seats may be required.
 Park Drive play area – new seats required. It was RESOLVED by all that 2 Glasdon recyclable benches be purchased for Park Drive Play area and that the existing seats be taken away.
 - *July minutes* - Community Defib – The cost of a defibrillator is approx £1600. The parish clerk approached SCC Cllr Punt for a donation from Locality and a pledge of £1000 has been made. It was RESOLVED by all that the parish council pay the balance and arrange for a defibrillator to be installed outside at the pharmacy for community use. The Pharmacy have agreed that they would look after the defib and enable electricity to be obtained from their premises.

11) Other matters not covered above.

- Hedges / branches Garden Lane / Rowan Way needs cutting back to head height.
- Play areas are in a bad state – roundabout in All Saints Green is in need of repair as is some of the equipment at Werels Loke.
- Woodfield Park – Rowan Way salt bin to be exchanged by handyman.
- Copies of Insight to be given to Cllr Raybould to distribute.
- Caucasian Elm at Park Drive is being managed by WDC.

12) Date of next meeting

Next Meeting of the Parish Council – Tuesday 13th September 2016 at 7pm.

Meeting closed at 8.45 pm.

Chairman

Dated.....

DRAFT