

# Minutes of the meeting of Worlingham Parish Council held on Tuesday 14<sup>th</sup> February 2017 at 7.00pm at the Worlingham Primary School.

## Councillors Present

Cllr Summerfield - Chair, Cllr Cossey, Cllr A Culyer, Cllr M Culyer, Cllr Holman, Cllr Hubbard, Cllr Raybould, Cllr Robbins.

## Also present

Mrs Beevor – Clerk. 5 Members of the public WDC Cllr Brooks arrived 7.45pm.

## Agenda

### 1) Apologies for absence.

Apologies had been received from SCC Cllr Punt.

### 2) Declarations of Interest

a) *Personal Interest* – Cllr Summerfield, Cllr A Culyer and Cllr Hubbard declared an interest in the Community Facility.

b) *Disclosable Pecuniary Interest* – Cllr Summerfield, Cllr A Culyer and Cllr Hubbard declared a prejudicial interest in the Community Facility.

c) *Requests for Dispensation* – Nil

d) *Grants for dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Noted.

### 3) Minutes of meeting held on 17<sup>th</sup> January 2017

It was RESOLVED by all to approve the minutes subject to the alteration on page 2 of Holly Cross to Holly Close.

### Meeting opened to the public.

Meeting opens for public contribution.

*During each meeting the council will adjourn for an appropriate period for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

a) Report from WDC Cllr Brooks – see later in agenda.

b) Report from SCC Punt – There was no report from SCC Cllr Punt.

c) Matters from members of the public relating to items on the agenda.

There were no matters from members of the public.

### 4) Chairman's matters

a) *Crocus project* – this project involves the planting of 5000 crocus in agreed areas. Cllr Raybould is coordinating this project and advised that the cost would be £85 plus the cost of plaque boards which will acknowledge that the parish council purchased

the bulbs. After full discussion it was RESOLVED by all that the sum of £130 be paid in support of the project to cover the cost of the bulbs and the plaque boards.

b) *Projects 2017/18* – to discuss timescales to take forward and lead councillor for each project. See attached sheet.

Each project was discussed in turn.

- Neighbourhood Plan - the questionnaires have been analysed and the information has been sent to the consultant. An update has been sent to Grapevine.
- The Housing Needs Assessment should be finished by the end of the week and this in turn will be forwarded to WDC.
- Mobile skate park – 2 visits will be organised for the school summer holidays – ideally 2<sup>nd</sup> and 23<sup>rd</sup> August as Cllrs A Culyer, Hubbard and Summerfield will be available to attend. Contact to be made with the school and the operator to see if they are both available on those dates. Once confirmed dates are available the publicity will commence.
- Vehicle activated sign on approach to pedestrian crossing – Cllr M Culyer will lead on this.
- Gateway to village signs – Cllr M Culyer will lead on this. Broadwater Mouldings have offered to assist and have suggested that council organise a design and send it to them to take forward. Cllr M Culyer asked that councillors forward to him any potential designs they would like to put forward. It was suggested that the wood from the sawmill may be able to be used – Cllr Culyer will contact the sawmill.
- Garden Competition – Cllr Holman will arrange.
- Xmas Lights competition – Cllr Holman will arrange.
- Moorings – Marsh Lane – Cllr Robbins advised that there is much litter around the moorings – probably from the fishermen. No bin there – but who would empty? Norse to be asked. Perhaps a sign asking people to take their rubbish home would be appropriate?  
Members were aware that Cllr Taylor from Beccles Town Council was involved with a Broads project and Cllr Robbins offered to contact him to find out whose responsibility the land is.
- Seats in the parish – Cllr Cossey will lead this project
- Bus shelters – it was felt that no more shelters were required at the present time but this can be reviewed.
- Bins – It was suggested that there could be a bin on the Old Lowestoft Road by the entrance to the Farm where much rubbish is left. MacDonald's to be asked to litter pick the area and ask whether they could provide a bin.

c) *Adjustments to Safer Neighbourhood Teams Terms of Reference.* Cllr Summerfield provided the update. Beccles now has 1 sgt, no pc, 1 PCSO.

*Meeting reopened for Cllr Brooks to speak – 7.45pm.*

WDC Cllr Brooks advised that;  
The police are now recruiting and 10 trainees are expected to join the area.  
WDC has agreed to join with Suffolk Coastal – Cllr Brooks confirmed that there would be 2 or 3 planning cttees to cover the larger area. There will be 9 cabinet members for the new authority and a leader from one of the areas and a shadow leader from the other area.  
WDC has agreed the parishing of Lowestoft and Oulton Broad  
WDC will set a balanced budget for 2017.18.  
The Local plan working group are still trying to decide on which sites should be nominated in the new plan. Cllr Summerfield confirmed that Site 62 is the Worlingham preferred site.  
Southern link road should be started soon.

**5). Planning applications received prior to the meeting including;**

- Scoping report for development by Larkfleet Homes – to consider response.  
The clerk had drafted a response for the scoping report and it was RESOLVED by all that this could be forwarded to WDC as the parish council response.

Discussion about the site being proposed – it was agreed by all that site 62 would be the preferred site for the number of houses required in Worlingham.

Thanks were extended to the clerk for the draft scoping report.

- 9 Garden Lane – construction of 2 detached bungalows including demolition of existing bungalow – at WDC cttee 14<sup>th</sup> Feb – recommended for approval by WDC.  
Cllr Brooks advised that this application had been approved at WDC.
- DC/17/0466/FUL - Retrospective Application - Construction of a single storey rear extension, including demolition of existing garage and open porch at 4 Ashdale Close. Council advised that although they do not approve of retrospective applications there was no material planning reason to object to this application.

**b) To receive WDC responses to planning applications.**

DC/16/5392/TPO – 4 Ashbank – approved

**c) Any other planning matters**

Debrief from last N Plan meetings – Cllr Summerfield provided a debrief of the project plan for the N Plan and the work that is presently taking place following the distribution of the questionnaire and the inputting of the responses. Draft policies awaited from consultant.

Letter from Athene Communications re Larkfleet Development off Ellough Road. It was agreed that Larkfleet be invited to the next parish council meeting. It is understood that Larkfleet are also meeting with Beccles Town Council.

Worlingham N Plan group will arrange to meet Larkfleet separately.

Waveney Local Plan update – The next consultation should be June 2017. The parish council noted that a petition against the site requested by Larkfleet may be appropriate. Site 62 would be the preferred site for any Worlingham development.

#### **6. Update from meetings/ events attended by Councillors including;**

**a) Community facility site** –Demolition of the existing premises has started and enquiries are being received from people in the locality who are requesting updates. The meeting was advised that there is no timeline at present for the project completion. The trustees are considering employing a project manager for the development of the hall, and are considering what will be needed within the building.

#### **7. Clerks and councillors report and update including correspondence received.**

**a) Councillor Vacancy** – Noted.

**b) SCC Joseph Young** – has advised that it is proving difficult to get Worlingham referrals. It was suggested that Joseph ask the B and B to do an article about him and the new role.

**c) UKPN** – helping vulnerable people during power cuts – information noted.

#### **d) Correspondence**

- E mail from resident re parking issues next to new Lowestoft Road development – information noted.
- Salc – Area meeting dates noted.
- Salc Planning conference 2<sup>nd</sup> March Mildenhall 9am – 3.45pm noted.

**e) Bins** – discussion re All Saints Green play area bins – it was agreed that 2 new closed top ones should be purchased for the play area – one for inside and 1 outside. Old bin to go elsewhere in the village.

**f) Banner for Xmas Tree** - it was agreed that it should say 'Christmas' rather than 'Xmas'

**g) Norse works** – Thanks were extended to Norse for their service in clearing up the dog mess in the Garden Lane bus shelter and for washing down the pavement.

#### **8) Finance Matters including;**

**a) Authorisation of cheques for payment.** A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments Book. These were read out to the Council meeting. **It was RESOLVED by all** that the payments as detailed could be made.

**b) To receive any donation requests.** Nil

**9. Date of next meeting.**

Next Meeting of the Parish Council – Tuesday 14<sup>th</sup> March 2017 at 7pm.

Meeting closed at 9.00pm.

Chairman .....

Dated.....

DRAFT