

# Minutes of the meeting of Worlingham Parish Council held on Tuesday 8<sup>th</sup> November 2016 at 7.00pm at the Worlingham Primary School.

## Councillors Present

Cllr Summerfield - Chair, Cllr Cossey, Cllr A Culyer, Cllr M Culyer, Cllr Hubbard, Cllr Raybould, Cllr Robbins.

## Also present

Mrs Beevor – Clerk. 4 Members of the public WDC Cllr Brooks

## Agenda

### 1) Apologies for absence.

Apologies had been received from Cllr Holman. Also from SCC Cllr Punt and WDC Mark Bee.

### 2) Declarations of Interest

a) *Personal Interest* – Cllr Summerfield, Cllr A Culyer and Cllr Hubbard declared an interest in the Community Facility.

Cllr Raybould and Cllr Robbins declared a personal interest in agenda items for the village fete.

b) *Disclosable Pecuniary Interest* – Cllr Summerfield, Cllr A Culyer and Cllr Hubbard declared a prejudicial interest in the Community Facility.

c) *Requests for Dispensation* – Nil

d) *Grants for dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Noted.

### 3) Minutes of meeting held on 11<sup>th</sup> October 2016

It was RESOLVED by all to approve the minutes.

Discussion took place regarding the potential Larkfleet Development.

### Meeting opened to the public.

Meeting opens for public contribution.

*During each meeting the council will adjourn for an appropriate period for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

- a) Report from WDC Cllr Brooks –Cllr Brooks had attended WDC meetings on devolution, and budget setting is next week.
- b) The Relief road has been approved with some minor amendments to design. It is hoped that work can start March 2017 with works taking about 12 months. Traffic counts will take place to assess whether any further traffic calming measures are required.

*Questions to Cllr Brooks* – Cllr Brooks was asked whether there would be a referendum about the merger. Cllr Brooks advised that there is no referendum planned.

- c) Report from SCC Punt – There was no report from Cllr Punt who had sent his apologies. Discussion re the Ellough Enterprise Zone. Cllr Brooks advised that there was a lack of power supply to make the site specifically viable as an enterprise zone and that extra capacity would be required.
- d) Matters from members of the public relating to items on the agenda.  
Thanks were provided for the new signage at Park Drive play area.

#### **4) Chairman's matters**

a) The Chairman advised that a meeting had been held with Norse to clarify some of the works issues. The Chair, Vice Chair and Parish Clerk had attended. It was agreed that Norse should be chased regarding the tree on Hornbeam Close and the state of the weeds at the Cedar Drive entrance.

#### **5). Planning applications received prior to the meeting including;**

Dc/16/4637/Ful – 8A Rectory Lane – It was RESOLVED by all to approve this application.

Dc/16/4457/FUL – 9 Garden Lane – after full discussion it was RESOLVED to recommend that WDC do not approve the application as there is insufficient detail provided as there is no D and A statement.

Dc/16/4176/TPO – 19 Holly Close. Noted.

#### **b) To receive WDC responses to planning applications.**

Dc/16/3692/FUL – and WDC/16/3693/LBC – Worlingham Manor – approved.

Dc/16/3593/TPO – 2 Pains Close - approved

#### **c) Any other planning matters**

Matters noted.

N Plan meeting – Cllr Summerfield provided a debrief of the project plan for the N Plan. Mention was made that help was required for the delivery of the questionnaires. Several councillors offered to assist.

#### **6. Update from meetings/ events attended by Councillors including;**

a) **Community facility site** –Permission is now in place to transfer the freehold to the

WCF group. Demolition of the existing premises will take place within 6 months.

**b) Funding event – Lavenham.** Cllr Summerfield attended and has the contact details of potential funders.

## **7. Clerks and councillors report and update including correspondence received.**

**a) Councillor Vacancy** – a resident has shown interest in the vacancy.

**b) Village sign maintenance** – the sign has been taken down and delivered to Harry Stebbings. It is hoped that it will be returned for the Spring.

**c) Play areas** – maintenance and Rospa reports – See Norse report. It was agreed by all that the maintenance for Park Drive would be carried out at the sum of £1347. It was agreed that the maintenance for Garden Lane would be carried out at the sum of £325.

All Saints Green – consideration to be given to repositioning the area once the community facility site is built.

Woodfield Park Drive – goals to be considered at budget meeting.

**d) Liaison with governors at Primary School** – letter sent to the Chair of Governors to try and improve communication between the school and the parish council. School advise that this will be taken to their governors meeting on 22<sup>nd</sup> November.

**e) Xmas Trees 2016** – It was agreed by all that the 2 Xmas trees should be installed as usual for the village.

## **f) Correspondence**

- Highways update from SCC
- WDC Budget Liason Event – 22<sup>nd</sup> November
- SALC – information day for clerks – 7<sup>th</sup> Dec
- Rural Housing Summit – 24<sup>th</sup> November
- River Waveney update from Hugh Taylor
- Broads Authority Public consultation – 17<sup>th</sup> October – 30<sup>th</sup> December
- Removal of pay phones – Rectory Lane and Lowestoft Road

It was RESOLVED by all to approve the removal of the 2 unused pay phones.

## **8) Finance Matters including;**

**a) Authorisation of cheques for payment.** A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments

Book. These were read out to the Council meeting. **It was RESOLVED by all** that the payments as detailed could be made.

**b) To receive any donation requests.** Nil

**c) Budget 17/18 – date to meet.** It was agreed that the council would meet before the next council meeting to discuss the budget.

**9 – Other matters**

A member asked whether the bin inside the All Saints Green play area could be replaced with an enclosed bin.

A member asked whether a bin could go next to the new bus shelter on Lowestoft Road.

Planning application – 19 Garden Lane – clerk asked to review the application to ensure that the building works are compliant to the application.

Members noted disappointment that Norse is not presently carrying out private tree works.

**10. Date of next meeting.**

Next Meeting of the Parish Council – Tuesday 17<sup>th</sup> January 2017.

Meeting closed at 9.05pm.

Chairman .....

Dated.....

