

Minutes of the meeting of Worlingham Parish Council held on Tuesday 13th September 2016 at 7.00pm at the Worlingham Primary School.

Councillors Present

Cllr Summerfield - Chair, Cllr Cossey, Cllr M Culyer, Cllr Hubbard, Cllr Raybould, Cllr Robbins.

Also present

Mrs Beevor – Clerk. 4 Members of the public

Mr Hugh Taylor spoke before the meeting about a project that he is involved with on the River Waveney. The group's ambition is to provide access through the Waveney for some river vehicles to go from Bungay to Ellingham through areas that at present cannot be accessed. There are 2 locks before the stretch of the Waveney at Bungay. Mr Taylor (Cllr at Beccles) and Mr Barnes (Cllr at Bungay) are working jointly on the project and are working with the Broads Authority and Natural England. The group needs to carry out a hydro graphic survey to see if the project is feasible. The benefits of the project would be to boost tourism and investment in the region. Mr Taylor has contacted local parishes to try and raise funds for the survey which could cost in the region of £2800. Bungay Town Council has agreed to cover half the cost and Beccles Town Council have been asked to also provide a donation. Mr Taylor asked whether Worlingham P C could consider a donation of £400. It was suggested that Worlingham P C await the outcome of the Beccles decision before considering further. Members did advise that it could enhance the parish council project of carrying out improvements at the Staithe.

James Hartley solicitor spoke with regards to the closure of Lowestoft Magistrates Court and the impact that this would have on the area. Bungay cases will go to Norwich but Beccles/ Worlingham/ Southwold cases will go to Ipswich. Mr Hartley suggested that these cases would be better served by going to Gt Yarmouth or Norwich as these places are much closer than Ipswich. Mr Hartley has the support of Mr Aldous MP and Beccles TC and asked that Worlingham P C write to Mr Aldous MP and to Sir Oliver Heel, Police and Crime Commissioner, and to Therese Coffey MP. It was **agreed by all** that this matter should be supported and letters will be sent as requested above.

Agenda

1) Apologies for absence.

Apologies had been received from Cllr Holman and Cllr A Culyer. Also from SCC Cllr Punt.

2) Declarations of Interest

a) *Personal Interest* – Cllr Summerfield and Cllr Hubbard declared an interest in the Community Facility.

Cllr Raybould and Cllr Robbins declared a personal interest in agenda items for the village fete.

b) *Disclosable Pecuniary Interest* – Cllr Summerfield and Cllr Hubbard declared a prejudicial interest in the Community Facility.

c) *Requests for Dispensation* – Nil

d) *Grants for dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Noted.

3) Minutes of meeting held on 9th August 2016

It was RESOLVED by all to approve the minutes.

Meeting opened to the public.

Meeting opens for public contribution.

During each meeting the council will adjourn for an appropriate period for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

- a) Report from WDC Cllr Brooks – There was no report from Cllr Brooks
- b) Report from SCC Punt – Report from Cllr Punt was read to the meeting.
- c) Matters from members of the public relating to items on the agenda.
 - Dogs are still being allowed by owners onto the Park Drive play area.
 - Tree on Hawthorn Close is dying
 - Tree at Park Drive Play area may be dead and require removal.
 - Pepys Ave new bus shelter – request made for bin nearby.
- d) Police reports – members advised that the newsletter was not providing the information required as there was no specific information about Worlingham. This to be fed back to the local police.
 - Mr Taylor advised that Inspector Richard Hills is aware of the issues – parishes should ensure that such matters are part of the discussions at the quarterly SNT meetings.
 - Meeting with Police and Crime Commissioner and Chief Constable is to be held on Nov 9th at 6.30pm at the Bear and Bells for councillors to attend.

4) Chairman's matters

a) **Seats/ bins –Marsh Lane** – members advised that there is no seat / bench in the area now. **It was RESOLVED by** all to liaise with the Broads Authority to request permission to place a winer diner in the area.

Mr Taylor advised that the LS Partnership may have appropriate Heritage Lottery funding to apply for. With reference to seating and signage it **was Agreed by all to** keep Mr Taylor informed of the actions being taken/ considered.

b) **Hedges/ Grass/ verges** – as a result of a person grazing their face on a branch the branches along Woodfield park walk way now appear to have been cut back by Norse.

Members were advised that the pavements along Garden Lane/ Pepys Ave were narrow and that the grass edging needs pushing back.

Woodfield Park and Werels Loke have been cut this week. It was suggested that goals for Woodfield Park be placed on the next agenda.

Cllr M Culyer advised that himself and Cllr A Culyer had attended the divestment meeting at WDC and although the meeting was about the divestment to regional and local authorities, they did have the opportunity to advise WDC members of the problems being encountered within Worlingham on various projects/ issues which WDC/ Norse were involved with. Subsequent to this, as per council minutes, the matters of concern were notified to the Council Leader Mr Colin Law and subsequently there has been much dialogue between officers at WDC and Norse with the Parish Clerk about the issues outstanding.

Lengthy debate took place regarding the issues and how this should be managed going forward. **It was RESOLVED** on a majority of 4 in favour and 1 against to work with WDC/ Norse for the next 6 months to get the outstanding matters actioned, and for other matters of concern to be scheduled for work, and the maintenance undertaken.

c) Skate park – visits in school holiday – members were advised that over 50 children attended the second session – as the weather was much better than for the first session. It was agreed that no further visits will be booked for this year as it was felt that the days could be too wet/ dark. Visit to be diarised for Spring 2017.

5. Planning applications received prior to the meeting including;

Dc/16/3593/TPO- removal of 7 hawthorns at 2 Pains Close for Mr D Pitt.

It was RESOLVED by all to approve the application subject to new trees being planted.

Dc/16/3488/FUL – construction of a single storey rear extension and roof conversion at 23 Lowestoft Road for J Hothersall.

It was RESOLVED by all to approve the application.

b) To receive WDC responses to planning applications.

Dc/16/2559/TPO – 44 Coplestone Close – Approved

DC/16/2519/FUL – 19 Garden Lane – Approved

Dc/16/2794/FUL – 68 Lowestoft Road – Approved

c) Any other planning matters

Larkfleet potential development –Cllr M Culyer advised the importance of keeping this as a high profile matter. It was suggested that the parish council should consider having a follow up meeting with WDC regarding this site. To be carried forward to October agenda.

WDC Call for Sites responses – to be carried forward to October agenda

6. Handyman – update

In view of the discussion in 4b) above, it was agreed that this matter would be revisited in Spring 2017.

7. Update from meetings/ events attended by Councillors including;

a) Community facility site – feedback Sect 77 has been signed off and the next steps are awaited.

b) Fete – feedback. The fete Cttee advise that the proceeds were approx the same as in 2015 – despite the downpour that reduced the crowds. Letter of thanks to be sent to the organising Cttee.

c) Debrief from last N Plan meeting, software demonstration, and fete stall. Date of next meeting 14 th September 2016. Funding availability - £1000 to offset actual costs. Councillors were advised that the questionnaire had been drafted and that they would be asked to consider the draft and give objective input into ways in which the questionnaire could be improved. It was agreed that all councillors would be circulated with the minutes from the N Plan meetings.

d) Divestment meeting – WDC/ SCC – see 4b) above.

e) Meeting with WDC re asset divestment – the parish clerk will meet again with WDC/ Sentinel LT / NORSE re the divestment of the play areas.

Play areas are a matter of debate within WDC at present and a paper and proposal about all of the play areas in Waveney will be going to cabinet in due course. After this has been debated at WDC, WDC will contact the parish clerk to advise the next steps with the parish councils own negotiations.

f) Wdc – Consultation on indoor sports/ leisure facilities – 30th August 2016. WDC Riverside 6.30pm – 8.30pm. No councillor attended this meeting.

g) Salc Area Meeting – September 2016. No councillor attended this meeting.

8. Clerks and councillors report and update including correspondence received.

a) Councillor Vacancy – no one has come forward for this vacancy.

b) Defibrillator – awaited.

c) Village sign maintenance – With Cllr M Culyer and Norse to liase.

d) Play areas – maintenance and Rospa reports – Rospa reports have been requested on all of the play areas in Worlingham.

e) Spring litter pick – letter of thanks from the central organisers of the Spring litter picks and ‘clean for the Queen’ initiatives.

f) Liaison with governors at Primary School – letter will be sent to the Chair of Governors to try and improve communication between the school and the parish council.

g) Garden Competition – winners and chosen charity. Details awaited from Cllr Holman.

h) Seats and bins – any required for moorings at Marsh Lane? See decision above.

9) Finance Matters including;

a) Authorisation of cheques for payment. A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments Book. These were read out to the Council meeting. **It was RESOLVED by all** that the payments as detailed could be made.

b) To receive any donation requests. No further requests received.

c) Receipt of BDO audit report and recommendations

The accounts for the year 15/16 were returned from BDO – no actions required to be taken by the council. Thanks were extended to the clerk for the work on the accounts. Statutory declaration to be placed on notice boards regarding the accounts.

10. Date of next meeting.

Next Meeting of the Parish Council – Tuesday October 11th 2016.

Meeting closed at 9.30pm.

Chairman Dated.....