

Minutes of the meeting of Worlingham Parish Council held on Tuesday 17th January 2017 at 7.00pm at the Worlingham Primary School.

Councillors Present

Cllr Summerfield - Chair, Cllr A Culyer, Cllr M Culyer, Cllr Holman, Cllr Hubbard, Cllr Robbins.

Also present

Mrs Beevor – Clerk. 4 Members of the public Joseph Young SCC

Agenda

1) Apologies for absence.

Apologies had been received from Cllr Raybould and Cllr Cossey. Also from SCC Cllr Punt and WDC Councillors Mark Bee and Norman Brooks.

2) Declarations of Interest

a) *Personal Interest* – Cllr Summerfield, Cllr A Culyer and Cllr Hubbard declared an interest in the Community Facility.

Cllr Robbins declared a personal interest in matters relating to the bio-digester plant.

b) *Disclosable Pecuniary Interest* – Cllr Summerfield, Cllr A Culyer and Cllr Hubbard declared a prejudicial interest in the Community Facility.

c) *Requests for Dispensation* – Nil

d) *Grants for dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Noted.

3) Minutes of meeting held on 8th November 2016

It was RESOLVED by all to approve the minutes.

Meeting opened to the public.

Meeting opens for public contribution.

During each meeting the council will adjourn for an appropriate period for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

- a) Report from WDC Cllr Brooks – Cllr Brooks had attended WDC meetings on devolution, and budget setting. Cllr Brooks provided apologies for the meeting as he is attending the WDC planning cttee meeting where the Bio-digester is being discussed.
- b) Report from SCC Punt – There was no report from SCC Cllr Punt.
- c) Matters from members of the public relating to items on the agenda.

Residents asked that Norse clear away the debris from the Park Drive play area following the cutting back of the trees.

Residents asked that Norse look again at the tree at Glenwood Drive/ Hornbeam Close that is believed to be dead.

d) To receive report from Joseph Young SCC re Beccles/ Worlingham work.

Joseph Young advised that he had been appointed by SCC to work with vulnerable people in Worlingham and Beccles and provide a personal service in preventative care – to look after people before they reached crisis point. The service could be for any age. Joseph advised that he wanted to get to know the community really well and be on hand to help as many as possible. Joseph asked for details of contacts in Worlingham who could signpost this service. Joseph advised that he would send the clerk some text to place in Grapevine to publicise this service. Joseph is contactable on 07712 421894.

4) Chairman's matters

a) *Crocus project* – this project involves the planting of 5000 crocus in agreed areas. It was suggested that the area in front of the church wall, grass area by notice board, and grass bank in front of pharmacy would be ideal areas for this project. Cllr Raybould is coordinating this project and these details to be provided to him.

b) *Grapevine* – It was agreed by all that instead of producing Insight, the parish council should instead place a page of text in the main body of the Grapevine.

5). Planning applications received prior to the meeting including;

Dc/16/5392/TPO – 1 ash tree crown reduce and shape at 4 Ashbank for Mr G Henderson – Approved by all.

Dc/16/4467/FUL – erection of storage clamps at Biocow Digestion Plant, Copland Way – with WDC planning cttee 17.01.17 – Noted.

b) To receive WDC responses to planning applications.

TPO – 36 Coplestone Close – approved

TPO – 24 Coplestone Close – approved

TPO – 34 Coplestone Close – approved

TPO – 19 Holly Close – approved

TPO – 8A Rectory Lane – approved

19 Garden Lane – side and front extension – approved

c) Any other planning matters

i) Letter from Athene Communications re Larkfleet Development off Ellough Road. No response to be sent at present. It had been suggested that a petition should be

organised to record residents concerns about this proposal. Discussion about the benefits of doing a petition or the sending of individual letters. Matter to be considered further.

ii) Waveney Local Plan update – await update from meeting with WDC next week before giving update on this.

iii) N Plan meeting – Cllr Summerfield provided a debrief of the project plan for the N Plan and the work that is presently taking place following the distribution of the questionnaire and the inputting of the responses.

6. Update from meetings/ events attended by Councillors including;

a) Community facility site –Demolition of the existing premises has started and enquiries are being received from people in the locality who are requesting updates. The meeting was advised that there is no timeline at present for the project completion.

7. Clerks and councillors report and update including correspondence received.

a) Councillor Vacancy – a resident has shown interest in the vacancy but has been unable to attend this evening.

b) Village sign maintenance update – Cllr M Culyer advised that the sign should be ready in the spring.

c) Play areas – maintenance and Rospa reports – It was suggested that council ask for another meeting regarding the divestment of the play areas as the remedial works are now up to date.

d) Liaison with governors at Primary School update. The meeting was advised of the response from the school in which they advised that they felt that no further action was required and that they were happy to continue with the relationship as at present. Council expressed their disappointment. Council suggested that the school be advised of the date of the Annual Parish Meeting so that they could arrange to send a representative in person to provide the annual report.

e) Xmas Trees 2016 – councillors advised that they were very pleased with the lights this year – but acknowledged that taller trees would have been beneficial. Councillors suggested that stars be placed on the top of the trees in 2017 – request to be made now.

Councillors also suggested that a sign be made for the railings around each tree i.e. 'Worlingham Parish Council wishes everyone a Merry Xmas and a Happy New Year'. There was no Xmas lights competition held in 2016.

f) Correspondence

Broads Local Plan Consultation – ends 3rd February 2017. Noted

E mail from resident re parking issues opposite Worlingham Motors – it was suggested that the firm publicise the car park more actively as this is at the rear of the building, and encourage customers to park there.

Letter from SCC confirming the Beccles Southern Relief Road Scheme – Classified Road (side roads) Order 2015 – noted.

Letter Suffolk Highways re formal consultation on proposed changes to waiting restrictions. – noted.

E mail from SCC re bus shelter Lowestoft Road. The ground works have been estimated at £1,167.85 and the shelter will be around £4,700. After full discussion it was agreed by all to fund up to half of the costs.

8) Finance Matters including;

a) Authorisation of cheques for payment. A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments Book. These were read out to the Council meeting. **It was RESOLVED by all** that the payments as detailed could be made.

b) To receive any donation requests. Nil

c) Budget 17/18 – Budget for 2017/18 discussed on a line by line basis. Councillors discussed the projects required in 2017/18 including investing in a higher level service from Norse, mobile skatepark visits, setting aside funds for a parish council office, and using reserves to fund additional VAS signs that could be placed in varying locations throughout the parish. Expenditure for projects is budgeted at £39,000 with the additional expenditure of some of the reserves.

It was agreed by all to approve the budget for 2017/18.

d) To agree precept 2017/18 – Having agreed the budget for 2017/18 council discussed the level of precept required for 2017/18. After full discussion it was RESOLVED by a majority of 4 in favour and 2 against to approve a precept of £37,000.

Other matters

It was suggested that the open top bin at All Saints Green play area be replaced with a closed top bin.

9. Date of next meeting.

Next Meeting of the Parish Council – Tuesday 14th February 2017 at 7pm.

Meeting closed at 9.00pm.

Chairman

Dated.....

