



WORLINGHAM PARISH COUNCIL

NOTICE OF MEETING

You are summoned to the Parish Council meeting of Worlingham Parish Council will be held on **Tuesday 13th February 2018 at Worlingham Primary School at 7.00pm.**

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Signed

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Dated

The purpose of the meeting is for Councillors to discuss Parish business and whilst the attendance of residents is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting, the council will allocate a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

Agenda

1.
 - a) To receive any apologies for absence.
 - b) To receive any Declarations of Personal interest regarding the agenda.
 - c) To receive any Declaration of Prejudicial Interest regarding the agenda
 - d) To receive any Requests for Dispensation on matters relating to the agenda
 - e) To remind councillors to update the Register of Interests online.
2. To approve and sign the minutes of the meeting of the Parish Council held January 2018
3.
 - a) Joseph Young – update of his role
 - b) To receive a report from WDC Ward Councillor
 - c) To receive a report from SCC Ward Councillor
 - d) To receive comments from any members of the public on matters on the agenda.
4. *Chairman's Report including;*
 - Men's shed attending Annual Parish Meeting.
 - Records office Lowestoft -*updates as provided by email*
 - Classification of relief road
 - Informal electoral review – *as provided by e mail*
 - Beccles Charter Weekend/ Open Gardens – *details as circulated by e mail*
 - Meeting with other villages affected by Garden village proposals in new local plan – ie Carlton Colville – at Lowestoft Town council 28th Feb 6.30pm – Conference room Riverside

5. *a) Planning applications received prior to the meeting including;*
b) To receive WDC responses to planning applications;
c) Other planning matters;
6. *Waveney New Local Plan consultation – any update action to report*
Contact with Shadingfield/ Ellough Parish Council re Ellough business park.
Details of meeting with David Lock Associates – inclusion of other local parishes
7. *Update from meetings/ events attended by Councillors including;*
 - Meeting with David Lock Associates re proposed garden village
 - Concerns of neighbouring parishes – arrange joint meeting?
8. *Neighbourhood Plan – update on completion of the N plan*
9. *Finance Matters including;*
 - a) Authorisation of cheques for payment – carry forward to March meeting.
 - b) To receive any donation requests – including £50 for Neighbourhood Watch scheme – *see e mails already sent*
10. *Projects 2017-18 – Updates*
 - a. Entrance Signs - MC
 - b. Crocus Project - JR
 - c. Marsh Lane – moorings area – SR / WS re letter from Broads Auth
11. *Correspondence for consideration matters not covered above*
12. *Date of next meeting* Next Meetings of the Parish Council; Tuesday 13th March 2018.

PLEASE NOTE THAT ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS THE PARISH COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2011 THE CODE OF CONDUCT IS AVAILABLE FOR INSPECTION BY CONTACT WITH THE CLERK.

