



## WORLINGHAM PARISH COUNCIL

### NOTICE OF MEETING

You are summoned to the Parish Council meeting of Worlingham Parish Council which will be held on **Tuesday 14<sup>th</sup> July 2020 via zoom at 7.30pm**

.....  
Signed

.....  
Dated

*The purpose of the meeting is for Councillors to discuss Parish business and whilst the attendance of residents is welcomed, they are not allowed to join in the discussions of the Councillors.*

#### Agenda

1.
  - a) To receive any apologies for absence.
  - b) To receive any Declarations of Personal interest regarding the agenda.
  - c) To receive any Declaration of Prejudicial Interest regarding the agenda
  - d) To receive any Requests for Dispensation on matters relating to the agenda
  - e) To remind councillors to update the Register of Interests online.
  
2. To approve and sign the minutes of the Parish Council meeting held 9<sup>th</sup> June 2020

*Meeting adjourned for public participation*

3. *During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*
  - a) To receive a report from ESC ward councillor
  - b) To receive a report from SCC ward Councillor
  - c) To receive comments from any members of the public on matters on the Agenda.

*Meeting reopened.*

4. Chairman's Report including;  
Covid 19 community group update and reopening of play areas  
EDF plans for Sizewell – consultation 11<sup>th</sup> Aug Lowestoft via mobile library  
Suffolk Coast Energy Projects – joint town and parish council letter to register concerns  
Beccles Town Centre consultation  
ESC community Partnership meeting 13<sup>th</sup> July 2020  
Feedback from Beccles T C re Worlingham village sign  
Beccles Southern Relief road zoom meeting – 24<sup>th</sup> July 10am

5. Planning
  - a) *applications received prior to the meeting including;*  
DC/20/2429/FUL – 40 Cedar Drive  
  
Dc/20/2322/TPO – 40 Coplestone close  
  
AP/20/0039/ENF and AP/20/0040/ENF – please note these have now changed from written reps to public enquiry – Boasts Industrial Park
  - b) *ESC Decisions received; see website.*
  - c) *Any other planning matters*  
Caravan by 1 Marsh Lane
  
6. Clerks and councillors reports and updates including correspondence received.  
Neighbourhood Plan update  
Sign for Ellough Road – meeting with PCE to arrange  
Divestment of play areas – update  
Code of conduct consultation – deadline 17<sup>th</sup> August 2020
  
7. Finance Matters including;
  - a) Authorisation of cheques for payment.
  - b) Donation requests – Nil
  - c) To consider Year end accounts 2019/20 including reserves.
  - d) To confirm that the internal auditor remains an effective internal auditor for the parish councils audit requirements.
  - e) To reappoint the internal auditor for 2020/21
  - f) To confirm that internal controls are appropriate and effective for Council purposes.

Audit requirements 2019/20

  - a) To receive internal auditors report.
  - b) To note recommendations of internal auditor and to adopt action plan as required.
  - c) To receive and if approved, confirm Section 1, the Annual Governance Statement of the Annual return to the Audit Commission for the year ended 31<sup>st</sup> March 2020. To provide yes/ no answers in Section 1 and to provide permission for the Chairman of the meeting to sign this off.
  - d) To consider, and approve Section 2, the Statement of Accounts of the Annual Return to the Audit Commission for the year ended 31<sup>st</sup> March 2020 and provide permission for the Chairman to sign these accordingly.
  - e) To note that the Fidelity Guarantee Insurance covers balances and cashflow and will be regularly reviewed.
  - f) Risk assessment – to receive risk assessment for 2020/21
  - g) To reappoint the clerk as the Councils Responsible Finance Officer for 2020/21
  - h) To confirm the Model Code of Conduct and reaffirm the Suffolk local Code of Conduct.
  
8. Date of next meeting. August 18<sup>th</sup>(change from 11<sup>th</sup> )

PLEASE NOTE THAT ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS THE PARISH COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2011 THE CODE OF CONDUCT IS AVAILABLE FOR INSPECTION BY CONTACT WITH THE CLERK.