

Minutes of the meeting of Worlingham Parish Council held on Tuesday 10th September 2019 at 7.00pm at the Worlingham Primary School.

Councillors Present

Cllr Summerfield - Chair, Cllr Cossey, Cllr Holman, Cllr Hubbard, Cllr Raybould, Cllr Robbins.

Also present

Mrs Beevor – Clerk. 4 Members of the public

Also, present ESC Ward Cllr Mrs C Topping

Agenda

1a) Apologies for absence.

Apologies were received from ESC Cllr Elliott and SCC Cllr Brambley-Crawshaw

Declarations of Interest

b) *Personal Interest* – Cllrs Summerfield and Robbins declared a personal interest in the planning application relating to Paddocks Green fence.

c) *Disclosable Pecuniary Interest* – Nil

d) *Requests for Dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Cllr Hubbard will contact elections office to confirm his details.

2) Minutes of parish council meeting held July 2019

It was RESOLVED by all to approve the minutes.

3) Public contribution

A) Report from SCC Cllr Brambley- Crawshaw

SCC Cllr Brambley–Crawshaw – written report provided and circulated to all members.

B) Report from ESC ward Cllr Topping

ESC written report had been circulated prior to meeting.

ESC Cllr Topping noted that an area by the Bio digester will be left for rewilding. It was suggested that if areas are to be left for rewilding then boards should be placed at the site explaining the principles of this so that the public can understand what has been planted and why.

ESC are still trying to find a venue for blood donor sessions to come to Beccles – but the area needs to be able to house approx 30 beds.

Sizewell – Minsmere are very concerned about the potential effects on wildlife.

Questions to ESC - Speeding cars along Garden Lane – Cllr Topping advised that safety bumps in residential areas are not a preferred option due to the noise created by vehicles going over them. Cllr Topping will request a visit from the safety camera team.

C) Matters from members of the public relating to items on the agenda.

Nil

4. Chairman's Report including;

- Mobile skatepark – 2 dates in summer holidays had been held - 26th July and 16th August. Both were very well attended with 78 people at the first and 81 at the second.
- Rural coffee caravan – the caravan will attend the pharmacy on 23rd October and hopefully monthly thereafter.
- Councillor recruitment – the parish council now has 3 vacancies which makes it difficult for projects to be completed and for new ones to be progressed. Cllr Summerfield asked that all councillors encourage others to take part – and that the vacancies will be advertised in the grapevine and at the fete. It was suggested that the vacancies be advertised to each household by way of flyers – Cllr Raybould offered to organise the design.
- Police and crime panel meeting 4th September – Cllr Hubbard attended and voiced concern re supply of drugs, parking in Beccles, and the differential in the financing of police per head of resident in Norfolk vs Suffolk. It was agreed by all to write to the MP regarding funding for extra police.
- Ping Pong promotion – Ping Pong initiative by ESC - application for 2 tables – 1 for Werels Loke and 1 for Woodfield Park. Submitted.
- Beccles relief road – meeting 2nd August – SCC did not attend. However at the meeting a request was made for the sign on Ellough Road, that points to Worlingham as being accessible down College lane, be removed – and that Worlingham is signposted as being accessible via Ellough Road. It was also noted that there is no signing to Norwich at the Ellough end of the bypass. Mention was also made that College lane needs to be made into 30mph.
At the meeting concerns were made that the padlock continues to be broken at College lane gate – and that the cycle lane does not run the complete length. The meeting was advised that a traffic survey will be completed during week of 16th September to assess the volume of traffic still going through Beccles.
- Tractors and trailers going to Biocow – Cllr Elliott is organising a meeting at the site to which Worlingham p c will be invited. Discussion why tractors/ trailers being used instead of commercial vehicles and the amount of tractors that now slow traffic considerably along the A146.
- Meeting with the MP re Barnby Bends – at the meeting discussion took place about creating a cycle lane to assist the traffic flow and movement along Barnby Bends. Next meeting will be 8th November 2019 at 6.30pm at Carlton Colville and Cllrs Hubbard, Robbins and Summerfield will attend.

5. Planning

a) *Applications received prior to the meeting including;*

Nil

b) *ESC Decisions – see website*

c) *Any other planning matters*

No other matters at present

6. **Village projects**

- Village signs – Cllr Holman is liaising with Thomas regarding the installation of these.
- New sign Ellough Road – SCC permission to be sought for the preferred location. Thomas to be contacted and asked if he would still be prepared to make the new sign.
- Flagpole – Church . Cllr Hubbard advised the new flagpole cannot be fixed to the buttress. It could go where the old pole was located but the roof needs refelting and hence it would need to wait until after that had happened. New flagpole will therefore not be available for Remembrance Sunday. It is understood that the church would like to request a donation from the parish council for the roof survey that is required. Cllr Raybould offered his flagpole for Remembrance Day.
- Divestment of play areas – roundabout is being installed at All Saints as part of the works ahead of the transfer. Details of the maintenance agreement from Norse then to be considered.
- Rewilding – Bank on Garden Lane – Norse will do walkround with parish council in due course to consider matters requiring attention within the village, and discussion can be held about the parish council taking on the responsibility of maintenance of this bank.
- Litter picking – Beccles Bombs offered to assist with a litter pick of Lowestoft Road from the school to One Stop – 8th October 3pm – 4pm.
- Daffodil planting – Cllr Raybould will arrange the planting of more bulbs.
- Cleaning of map boards – to be carried out by councillors as/ when they pass the boards.

7. **Clerks And Councillors report and update including correspondence received.**

- VE Day 75 – 8th May 2020 – meeting to be arranged with the church regarding arrangements.
- Arrangements for death of an important person – meeting to be held with the church to make arrangements for flowers etc.
- Letter from British Red Cross re support at home service – Details to be placed in Grapevine, noticeboards and pharmacy.

- Salc courses attended by clerk – marketing and promotion, and NALC district conference.
- Landscape training – Suffolk Preservation Society – Cllr Hubbard will attend
- Salc Waveney area forum – 17th September – Bungay riverside centre – Cllr robbins to attend.
- Revised grit bin guidance – received

8. Finance Matters including;

a) Authorisation of cheques for payment.

A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting.

It was RESOLVED by all that the payments as detailed could be made.

Audit requirements 2018/19

a) To receive external auditors report. The external auditors report was received. **It was RESOLVED unanimously to receive and note the external auditors report.**

b) To note recommendations of external auditor and to adopt action plan as required. The external auditors report was received as above. There were no action points arising. **Noted by full council.**

c) To display public notices of completion of audit. Public notices displayed.

d) Transfer of funds amongst banks. It was agreed by all that funds should be transferred amongst the bank accounts already held.

e) Insurance renewal – council noted that the insurance was due for renewal and it was confirmed by all that renewal should take place as suggested by the present provider.

9. Worlingham Neighbourhood Plan

Cllr Summerfield advised that the Plan is being completed and amendments being made to the Plan as per the consultant's advice. The group will be; Arranging a meeting with Dickon Povey, arranging a discussion with the consultant to complete the plan, arranging for the strategic assessments to take place – these will need to be completed by ESC and take approx 6 weeks.

The N Plan group have not advised what if any funding will be required. Final costs need to be obtained so that funding can be applied for.

10. Other matters

Cllr Summerfield provided an update from the Community Facility Group. Date of next meeting is 11th September 2019. CIL monies will need to be paid for the application. The developer has spoken to the planners and a new planning

application will be submitted in September. There will be no affordable housing on the site as the social provision will be the community hall. The church will be seeking planning permission to build on the site of the present village hall and this will include affordable housing.

13. Date of next meeting. Tuesday 15th October 2019.

Chairman

Dated

PLEASE NOTE THAT ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS THE PARISH COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2011 THE CODE OF CONDUCT IS AVAILABLE FOR INSPECTION BY CONTACT WITH THE CLERK.