



WORLINGHAM PARISH COUNCIL

Minutes of the Worlingham Parish Council meeting held on Tuesday 9th March 2021 at 7.30pm via zoom.

This meeting was held by zoom as per the regulations provided in the Coronavirus 2020 legislation.

Present; Cllrs; W Summerfield (Chair), S Holman, E Hubbard, J Mather, S Mather, J Raybould, S Robbins.

Also, Present - Mrs L Beevor parish clerk and 1 member of the public.

Minutes

- 1 a) *To receive any apologies for absence.*
Apologies were received from Cllr L Kersey
- b) *To receive any Declarations of Personal interest regarding the agenda.*
Nil
- c) *To receive any Declaration of Prejudicial Interest regarding the agenda*
Nil
- d) *To receive any Requests for Dispensation on matters relating to the agenda*
Nil
- 2 *To approve and sign the minutes of the Parish Council meeting held 9th February 2021.*
It was agreed by all to approve the minutes of 9th February 2021.
3. *To receive report from SCC and ESC ward councillor*
The ESC and SCC reports had been circulated.

Query raised as to whether the land owned by Beccles Tc – formally the waste site – could be reopened as a waste site?

It was suggested that the Parish council writes to the ward councillors and to Beccles Town Council to see if/how this might be progressed.

Cllr Robbins advised that it is the responsibility of ESC to clear fly tipping and that there is a form online to report these matters - photos are also good to send in.

Cllr Mather asked about bus passes on the community bus.

Discussion regarding VAS signs for Garden Lane – and what the SCC ward councillors' views might be in this respect.

The clerk advised that one that was moveable was preferred by SCC as it could then be in various locations throughout the year. Clerk to seek more information.

Sandpit Lane – no further issues

Lowestoft Road – no further issues

Cycle racks – no further action as no appropriate location for them.

Members of the public any matters on items on the agenda.

Nil

4. Chairman's Report including;

Covid community group - no meeting held.

Community Partnership - next meeting 22nd March 2021.

Litter Picks – Next dates – 19th March 2021/ 23rd April 2021 / 21st May 2021/ 18th June 2021

Dates to go onto website.

Dates will go into Grapevine.

CLlr Kersey has a new cart that will be trialled when next do a litter pick.

Annual parish meeting – ask ESC / SCC to do full reports. The following have confirmed; church – Rich Henderson and Peter Hobbs, Community facility – Paul Gurbutt, Neighbourhood plan group- Derek Haycock. School Head teacher - Mr Seeman has advised that he will try and join in. Wait to hear from MP. Also ask Coffee Caravan.

Meetings in person – the clerk advised that under the present regulations, the ability to meet remotely finishes on 7th May - and therefore council will need to meet in person unless the regulations are amended by central government. Clerk has approached the school and advised them of the meeting dates. Discussion regarding places to meet .

Councillor vacancy – clerk advised that word of mouth is always the best way to encourage new councillors. It was agreed that notes would also go onto the website and into the boards etc.

Tommy – location - Cllr Summerfield and Cllr Mather have looked for appropriate locations for the Tommy to be placed each November, but none seem to be appropriate other than the present position at the Church. A filled in Tommy rather than a silhouette might be more appropriate for somewhere in the village.

Planning forum – Cllr Summerfield attended a forum chaired by Philip Ridley. The ESC planning dept are updating the village profiles. Community Led Housing was discussed -which could perhaps be considered for the Garden Village plans. Parishes were reminded to spend their CIL within 5 years.

5. Planning

a) Applications received prior to the meeting

Demolition of polycarbonate lean-to at rear of property and partial demolition of existing garage. Proposed two-storey addition to include the following: Ground floor accommodation = kitchen / diner extension and WC
First Floor accommodation = double bedroom. Olive House 4 Rectory Close Worlingham Beccles Suffolk NR34 7DS

There was no objection to this application.

b) ESC Decisions received; see website. Nil.

c) Any other planning matters

Enforcements - Marsh Lane caravan had been dealt with. Lowestoft Road fencing – no update. Highland

Drive – fence on corner has been reported.

6. Clerks and councillors' reports and updates including correspondence received.

- Neighbourhood Plan update – Cllr Summerfield advised that Reg 14 consultation will go live on 1ST April. –The Plan consists of 16 policies and 70 pages of text. A5 leaflets will be delivered to all properties. 15 hard copies will be ordered for parishioners to look at. Zoom meetings will be held to enable residents to ask questions as part of the consultation.
- Divestment of play areas – expected to take place 1st April 2021.
- Wildflower planting – the crocus look lovely outside the pharmacy.
- New village sign – Cllr Hubbard is having difficulty getting hold of James at PCE. Cllr Robbins will see if she can make contact.
- Community facility – Cllr Summerfield advised that the group are hoping that the planning application will be submitted to ESC very soon. A clerk of works will be employed to oversee the project.
- Remote meeting legislation/ Scheme of delegation will be required if remote meetings are to be void after 7th May 2021. Discussion amongst councillors about meeting in person. **It was AGREED unanimously that in person meetings would not take place until September 2021 at the school.** Other venues might be available if required. Councillors asked that the clerk draft a scheme of delegation that can be considered and agreed prior to 7th May 2021 in case of need.
- Letter from resident – received asking for allotment. Clerk had advised resident of the location of allotments at Barnby/ North Cove as well as Beccles. Discussion took place about suitable land – it was mentioned that the land where the allotments used to be is owned by Norman Dodd's, and that he could be approached to see if this land could be used again. It was suggested that the garden village ought to incorporate some allotment land.

7. Works in village

See spreadsheet for updates.

Dog bin for churchyard had been mentioned as being required by the church. It was felt that it would not be appropriate to have one on Lowestoft Road – and that there is one at the rear gate in All Saints Green. Cllr Summerfield will ask Peter Hobbs for clarification.

Missing Fence on Holly Close alongside closed footpath – **it was agreed by all that the parish council seek to get the fence panels relaced in order that this becomes a closed footpath once again.**

ESC has written to parishes explaining where they will do conservation cuts – clerk to contact them for clarification about Worlingham.

8. Finance Matters including; Finance Matters including;

a) *Authorisation of cheques for payment.*

A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**

b) *Donation requests – Nil*

c) Bank mandate – it was agreed by all to add more signatories to the bank mandate – Cllr S and J Mather to be added to those of Cllr Summerfield, Cllr Robbins, and Cllr Holman and the parish clerk. 3 to sign cheques at present – standard criteria is now for 2 to sign cheques. Noted.

Online Banking – it was agreed by all to register the parish council for online banking – 2 to sign each payment – authorisers as above.

9. Other matters

- Salc training and webinars – members were advised that there are many training webinars available on the SALC website. Cllrs J and S Mather are registered for online councillor training.
- Verges opposite One Stop – One Stop to be asked to fill the verges in when damaged by their vehicles reversing.
- Bio Plant – tractors attending site—the meeting was advised that the planning consent said that HGV would be accessing the site and not tractors and that they would need to be within 8 miles to use it. This is still not being enforced – Graham Elliott and Perter Aldous are aware of the issues. There is an application to extend the site being submitted to ESC – Council to be aware.

10. Date of next meeting.

Next council meeting – Wednesday 7th April 2021 at 7.30pm

Annual Parish Meeting -Tuesday 13th April 2021 at 7.30pm

DRAFT