



## WORLINGHAM PARISH COUNCIL

### Minutes of the Worlingham Parish Council meeting held on Wednesday 5<sup>th</sup> May 2021 at 7.30pm via zoom.

*This meeting was held by zoom as per the regulations provided in the Coronavirus 2020 legislation.*

*Present; Cllrs; W Summerfield (Chair), S Holman, E Hubbard, L Kersey, J Mather, S Mather, S Robbins.*

*Also, Present - Mrs L Beevor parish clerk and 3 members of the public.*

There was a one minutes silence held for Cllr John Raybould who had died since the last meeting. Condolences were extended to his family.

#### Minutes

- 1 a) *To elect a Chairman of the Parish council for 2021/22.*  
On the proposal of Cllr Hubbard, seconded by Cllr Robbins, **it was agreed by all to appoint Cllr Summerfield as chair of the parish council for 2021/2022. Unanimous.**  
  
b) *Chairman's Acceptance of Office to be completed.* Completed by Cllr Summerfield.
- 2 a) To receive any apologies for absence. Nil  
b) To receive any Declarations of Personal interest regarding the agenda. Nil  
c) To receive any Declaration of Prejudicial Interest regarding the agenda. Nil  
d) To receive any Requests for Dispensation on matters relating to the agenda. Nil
3. *To elect a Vice Chairman of the parish council for 2021/22*  
On the proposal of Cllr Holman, seconded by Cllr Hubbard, **it was agreed by all to appoint Cllr Robbins as vice-chair of the parish council for 2021/2022. Unanimous.**
4. To receive comments from any members of the public on matters on the agenda.  
*During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

A member of the public spoke about play area working groups. The member of the public helped with the refurb of Darby Park and advised that the youth of the village will be the key asset in helping to keep the parks well-kept and will help with fund raising and with maintaining the equipment. Council was advised that to get funding – applications could quote Article 51 of the United Nations Guidelines.

It was suggested that council should find out if the school has a school council – Cllr Summerfield to find out.

It was suggested that schools might be able to access funding to assist with the play areas.

It is more difficult to get feedback from older youths as they are spread over many schools.

The member of public offered to help with the play area working group for Park drive, along with Cllrs S and J

Mather.

A member of the public advised that they were listening to the meeting as they would like to consider being co-opted onto the council.

5. Ward Councillors – to receive reports from ward councillors.

The ward councillors had sent in their written reports which had been circulated.

6. Planning applications received prior to the meeting including;

DC/21/1604/ful– 2 Oak Avenue

Members were concerned that this application is close to the boundary. Off street parking will be lost as there is a loss of parking at the property in this application. There could therefore be obstruction to members of the public by parking on the pavements in this area. It was agreed by all to object to this application.

DC/21/1778/FUL – 10 Holly Close

Members had no objections other than concerns about parking. And that this is taking a starter home off the market.

DC/21/1999/ful- 16 Rectory Lane.

No objection.

ESC Decisions – 4 Rectory Close permitted

*Other planning matters*

Croft Close planning application – this is in Beccles and will be considered by Beccles Town Council  
Parking on verges – discussion re how to prevent this. Contact to be made with SCC to find out the responsibility for the verges around the Park Drive area and who is the enforcer of the parking on these verges.

7. Finance Matters including;

a) Authorisation of cheques for payment. A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**

b) Timeline for accounts -Accounts AGAR need to be signed off by 30<sup>th</sup> June 2021.

8. Updates to receive;

- Litter Picks - 21<sup>st</sup> May 2021. Future dates – 18<sup>th</sup> June 16<sup>th</sup> July 20<sup>th</sup> August.

It was suggested that a community litter pick could be held on a Sunday afternoon finishing at the Three Horseshoes. This to be arranged once Covid restrictions have been lifted. Provisional date is 4<sup>th</sup> July 2021.

**It was agreed by all that Cllr Kersey will purchase another cart.**

- Annual parish meeting – Thanks were extended to the MP for attending and to the Coffee Caravan. Discussion about social isolation – members were advised that Brampton has set up their own community meetings.
- Councillor vacancy - there are now 2 vacancies – however the vacancy for Cllr Raybould will not be advertised until after the funeral has taken place. The other vacancy has been outstanding for some time. David Anderson, who was attending this meeting, expressed his wish to become a parish

councillor. Councillors had the opportunity to discuss this with Mr Anderson.

**After full discussion it was proposed by Cllr Robbins, seconded by Cllr Summerfield that David Anderson be appointed as a councillor for Worlingham Parish Council. Agreed by all.**

- Neighbourhood Plan – Cllr Summerfield provided an update for members. More publicity will be put around the village including 2 banners highlighting the consultation. Larkfleet have been advised of the consultation as a landowner/ stakeholder.  
Several responses have been received from members of the public and these will be considered at the end of the consultation. Members will highlight the consultation to their networks. Members will contact the pharmacy, One Stop, Hillside News to see if they will promote the consultation. N PLAN group are putting information into Grapevine.
- Divestment of play areas – to set up a play area working group.

It was agreed that the working groups will be led by the following members and community volunteers;

- Park Drive play area - Cllrs J and S Mather and Jackie Ball
- Werels Loke play area – Cllrs Summerfield and Anderson
- Woodfield Park play area – Cllrs Robbins and Kersey
- Bluebell Way play area – Cllr Summerfield and John Trew
- All Saints Green Play area – Cllrs Hubbard and Holman
- Garden Lane - Cllr Summerfield

Terms of reference and roles to be considered – any issues at the play areas to be notified to the parish clerk. Working groups to carry out weekly litter and visual inspections of the play areas and play equipment in order that they can be kept clean and tidy and that any issues are quickly identified.

It was noted that the cycle path at the back of the primary school will also need to be checked as well as all trees in the play areas.

- New village sign for Ellough Road - Cllr Hubbard has discussed with PCE and has contacted SCC regarding location. Planning permission may be required.

PCE would like to sponsor the Roundabout and create a sculpture of a plane for it – they would pay for the upkeep of the roundabout.

PCE are presently waiting for a response from SCC regarding this matter.

- Remote meetings /Meeting in person / scheme of delegation – there is presently a government consultation about this – all councillors encouraged to complete this.  
Face to face meetings will need to resume in June and the Primary school will provide council with their risk assessment.  
All agreed that they would be comfortable going into the school again for meetings.
- Other works – see spreadsheet.  
Suffolk flag sign to be ordered for the 2 gateways. One of each design to be made for when the N PLAN consultation banners are removed.

9. Other matters

- Cllr Robbins advised that she had attended the SALC meeting – Sizewell and its implications for the county had been a main topic of discussion. There will be up to 1500 traffic movements a day on the A12 and A14 - and park and rides will be set up for workers as well as accommodation areas.
- Salc training and webinars – members were advised that there are many training webinars available on the SALC website. Cllrs J and S Mather are registered for online councillor training.
- Cllr Kersey advised that parking on verges blocks views and is dangerous for pedestrians. Particular issues will be reported on the police Safer Neighbourhood portal.
- Discussion about verges – double yellow lines will be needed on corners to prevent parking on verges – SCC ward councillors to be asked for this unless any policy can be incorporated into neighbourhood plan or a new byelaw introduced.
- Cllr Holman queried why he had not been informed by ESC of the planning application for 9 Pinetree Close as he is a neighbour.
- ESC conservation cuts – the relevant areas in Worlingham to be established by the ward councillors.
- Verge opposite One Stop – used to be wooden posts here but the large lorries need to be able to turn across this verge.

10. Date of next meeting.

Next council meeting – date to be established.