



## WORLINGHAM PARISH COUNCIL

### **Minutes of the Worlingham Parish Council meeting held on Tuesday 12th October 2021 at 6.30pm at Worlingham Primary School**

*Present; Cllrs; W Summerfield (Chair), D Anderson S Holman, E Hubbard, L Kersey, J Mather, S Mather, S Robbins.*

*Also, Present - Mrs L Beevor parish clerk, and 2 members of the public. Also, present SCC Ward Cllr McGregor and ESC communities' officer*

#### **Minutes**

- 1 a) **To receive any apologies for absence.** Ward Cllr Topping and ward Cllr Plummer
- b) **To receive any Declarations of Personal interest** regarding the agenda. Nil
- c) **To receive any Declaration of Prejudicial Interest** regarding the agenda Nil
- d) **To receive any Requests for Dispensation on matters relating to the agenda** Nil
- e) **To remind councillors to update the Register of Interests** online. Noted

#### **2 To approve and sign the minutes of the Parish Council meeting held 14<sup>th</sup> September and 28<sup>th</sup> September 2021**

On the proposal of Cllr Holman, seconded by Cllr Robbins it was agreed by all to approve the minutes of 14<sup>th</sup> September.

Alteration to Minutes 28<sup>th</sup> September - References to architect should read Project Manager. It was agreed by all to approve the minutes of 28<sup>th</sup> September with this alteration.

*Meeting adjourned for public participation.*

#### **3. During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.**

- a) **To receive a report from ESC and SCC ward councillors - reports already circulated**

Both the SCC and ESC ward reports had been circulated.

SCC Ward Cllr advised that the work at SCC had been dominated by the SEND report.

Cllr McGregor also advised that she had been campaigning for 20mph limit for residential and town centre areas throughout Suffolk.

#### *Questions from Cllrs –*

Cllr Hubbard asked whether there had been any resolution about the SEND reports – and was advised that one of the major issues appears to be communication between departments and other organisations, and that there are strategic and managerial concerns as well. Scrutiny will be looking at the Report soon- and SCC Cllr Topping will report back on this.

Question was raised about buses going along Northgate and why the local residents are requesting less buses. Cllr McGregor advised that people are concerned about the speed of vehicles and not necessarily just the buses. A traffic survey shows that most vehicles along Northgate are going less than 24mph. Discussions have taken place with Border Bus who have advised that they will not be changing the route.

Question was asked about why a camera had been placed along Sandpit Lane last month. Cllr McGregor advised that she would try and find out.

Question was asked about what decision Beccles T C has made about the planters in the town centre. After discussion it was suggested that Worlingham P C ought to be included in such discussions as there are implications for people in Worlingham on such matters being considered by Beccles TC – and pedestrianisation of areas within Beccles is just one example.

b) *To receive comments from any members of the public on matters on the agenda.*

NIL

The Communities Officer at ESC, Sam Kenward, introduced himself and advised of the work that he is involved with as the communities officer for Beccles and Worlingham, as well as Halesworth and the villages in between. He is also dealing with anti-social behaviour, Asset of community value nominations, and co ordinating events in these areas.

Cllr Summerfield advised that both Sam and herself are on the Community Partnership organisation and that there are good projects taking place in the villages and towns.

*Meeting reopened.*

#### **4. Chairman's Report including.**

*Beccles and Worlingham Garden Village- update.*

Cllr Summerfield advised that the FOI information had been received, and that many emails are included within the response. Relevant pieces of information will be sent to councillors for consideration and discussion.

*Rural Caravan – future locations.* Over 20 people attended the visit at Ashdale Drive - it was agreed that The Chase will be included next time for this area. Dates in Spring 2022 will be requested.

*Community Partnership update –* Priorities for the partnership guide the actions taken, and these priorities include social isolation including youth provision, physical and mental health – including walking and cycling. Community transport had been a priority but it was felt that this needs a wider geographical area, in view of the costs involved. This will therefore be looked at as a larger project and will include BACT, and it will consider transportation throughout the villages.

*Cllr Kersey* will now be the rep for the parish council at the Community partnership meetings.

Sam Kenwood advised that asset mapping of green spaces and indoor spaces will take place by ESC across the villages and towns, to enable ESC to gather a strategic overview of the provisions locally.

*Councillor vacancy –* this to continue to be advertised. All to encourage others by word of mouth too. It was suggested that posters could also be placed in the bus stops.

*Queens Platinum Jubilee/Festival of Suffolk* — it was agreed that the council would form a working group to consider options and to discuss possible events for 2/3/4/5/ June 2022. Cllr Summerfield attended the zoom call re the Festival of Suffolk and provided a debrief. There will not be funding available centrally for local events – these will need to be covered by the parishes themselves. Worlingham P C will consider activities for the 2022 events – including the beacon lighting.

Remembrance Sunday – 14<sup>th</sup> Nov – wreath will be laid by the Chair. The Tommy will be put out at the beginning of Nov. Cllr Mather offered to secure the Tommy on a slab to enable it to be secured in a location in the village.

Beccles Civic Service – Cllr Summerfield will attend on 24<sup>th</sup> October.

5. Planning

*a) applications received prior to the meeting including;*

DC/21/4482/VOC – variation of condition 2 of DC/19/4254/ful – 71 Lowestoft Rd.

No objection to this application.

Cllr Hubbard asked whether the neighbours may lose some access to the rear of their garden. After further consideration of the plans this does not seem to be the case.

Dc/21/4326 – combined heat and power unit at Ellough AD Plant Copland Way.

Discussion about all the increase in the planning that has been allowed on this site since it was first built. There are still complaints about smells from the site and about the access of tractors and the routes that they use. These activities are continuing despite planning conditions being set for these matters.

Concern was raised about the emissions from the site. Concerns were raised about the smells from the site and the noise that might come from this application.

After full discussion it was agreed to object to the application and councillors will e mail the clerk if they have any further matters to add.

*b) ESC Decisions received; see website.*

*DC/21/3753/FUL- 10 Holly Close approved*

*DC/21/3749/ful – 33 Park Drive – approved*

*c) Any other planning matters*

DC/21/4582/TPO – front garden 1 Marsh Lane – remedial pruning works. Noted

DC/21/4507/TPO- to reduce overhang from neighbours and road. Noted

N Plan Reg 14 update – Plan now needs to be amended to reflect resident's comments and to prepare for Reg 15 and Reg 16.

6. Clerks and councillors report and updates including correspondence received.

Queens Platinum Jubilee – Meeting to be set up at school with the school council, church, fete cttee rep, Samford Court manager, and Beccles T C rep. Sarah Plummer to be asked about ringing the bells on 2<sup>nd</sup> and 4<sup>th</sup> June.

Litter pick dates – Friday 15<sup>th</sup> Oct, then Thursday 18<sup>th</sup> Nov at 1.30pm meeting by path at back of primary school.

Additional equipment is required – Cllr Summerfield will provide the clerk with a list of what is needed.

Parish recorder – to be advertised in Grapevine and to allotment holders. (Subsequent to meeting Cllr Holman offered to undertake the role).

New sets of 5 a side goals – 2 sets had been offered to the parish council – but this may now just be one set and this could go to Woodfield Park. However, getting them delivered could be difficult – Cllr Hubbard offered to see what he could arrange.

Query was raised about the footpaths through the play areas and whether SCC is still responsible for maintenance. Clerk to check.

Play area inspections – play area meetings to be arranged as ROSPA reports have now been received. Some councillors may attend the Norfolk ALC play area training. Meeting will be held on the play areas at some stage in November.

New seats - installation has started on the seat by Hillside Ave. Seat in All Saints Green has been installed.

Updates as per spreadsheet.

Defib for school – costs are in region of £1300. It was agreed by all that this can be purchased.

7. Finance Matters including:

**a) Authorisation of cheques for payment.**

A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**

**b) Donation requests - NIL**

**c) Insurance** – Cane and Co have secured cover for the parish council.

**d) Audit 2020-2021** – this has been received. There is area no actions required by the external auditor. Public have been advised of the closure of the audit in the usual ways.

**e) Budget setting 2022/ 2023** – add new office laptop to considerations. Date to be set for budget setting.

8. Date of future meetings. Start 6.30pm unless otherwise agreed.

Tuesday November 9th

Tuesday December 7th

DRAFT