



WORLINGHAM PARISH COUNCIL

Minutes of the Worlingham Parish Council meeting held on Tuesday 8th February 2022 at 6.30pm at Worlingham Primary School

*Present; Cllrs; W Summerfield (Chair), D Anderson, S Holman, L Kersey, J and S Mather.
Also, Present - Mrs L Beevor parish clerk.*

Minutes

- 1 a) *To receive any apologies for absence., Cllr Hubbard and Cllr Robbins, Ward Cllrs Bramley -Crawshaw, McGregor, Plummer, and Topping*
- b) *To receive any Declarations of Personal interest regarding the agenda. Nil*
- c) *To receive any Declaration of Prejudicial Interest regarding the agenda Nil*
- d) *To receive any Requests for Dispensation on matters relating to the agenda Nil*
- e) *To remind councillors to update the Register of Interests online. Noted*

2 To approve and sign the minutes of the Parish Council meeting held 4th January 2022

On the proposal of Cllr Kersey, seconded by Cllr Anderson it was agreed by all to approve the minutes of 4th January 2022

Meeting adjourned for public participation.

3. *During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

- a) *To receive a report from ESC and SCC ward councillors - reports already circulated*
Both the SCC and ESC ward reports had been circulated.

- b) *To receive comments from any members of the public on matters on the agenda.*
Nil

Meeting reopened.

4. Chairman's Report including.

Community Partnership - update – Cllr Kersey attended the meeting and advised members that the partnership was still carrying out the slipper swap etc. Unfortunately, the coffee caravan visit to Worlingham has been delayed until at least March. Cllr Topping is trying to arrange an inter parish table tennis competition. Halesworth youth club may be closing.

Suggestions for guest speaker to invite to Annual parish meeting – Suggested guest speakers – MP, Broads Authority – other suggestions to be sent to the clerk.

Community Governance review for parish and town councils – any alterations required? After discussion it was agreed that the parish council will advise that there are no alterations required.

Treebilee – collection of Oak tree and arrangements for planting. Cllr Summerfield will collect the Oak tree and, as it will be potted, it will be looked after until it is decided when/ where to plant it.

Park Drive play area – ownership/ responsibility – It has become apparent that ESC believe that they own the back of the site, and the parish council the front. However, as ESC has not maintained any of the area the clerk will check through available parish records to try to ascertain the correct situation and then write to ESC.

Litter pick dates – to include Bluebell Way play area – 17TH Feb and 17th March – these will include Bluebell Way play area. Comment was made that the A146 from Morrisons to Worlingham also needs clearing – Norse to be advised.

Other matters to note

Bench in All Saints Green – some of the decorative stickers are coming off – manufacturer to be contacted.

Notice Boards – Cllr Summerfield will try and remove the sticky substance on them – if this does not work, replacement Perspex might be required.

5. **Planning**

a) applications received prior to the meeting including;

DC/22/0126/LBC- WORLINGHAM Hall – provision of sensors and replacing four-bedroom doors - no objection

Dc/22/0242/DEM – demolition of block built industrial unit and 2 storey cottage – no objection

Dc/22/0263/TPO- 10 Holm close – sweet chestnut height reduction -no objection

b)ESC Decisions received; see website.

38 Lowestoft Road - permitted – noted

c) Any other planning matters

N Plan Reg 16 - update on consultation and appointment of examiner and consider WPC representation on REG 16 consultation as previously circulated

Cllr Summerfield explained that SCC have recently advised that they responded to the Reg 14 consultation – but no one seems to have received it and hence their remarks have not been replied to within the Reg 16 consultation. After discussion with ESC this can be overcome by the parish council incorporating the SCC remarks into a response to the Reg 16 consultation. The draft response had been circulated to all. **After full discussion it was agreed by all to approve the response and it was unanimously agreed that this could be sent to ESC and SCC.**

Cllr Summerfield has received details from ESC of the process for the selection of the examiner and this has been completed and returned to ESC.

6. **Clerks and councillors report and updates including correspondence received.**

- Date/ Time for joint zoom meeting with Beccles T C regarding matters of joint interest – 15 or 18th Feb. matters could include Jubilee events, Parking in Beccles, Footpaths, Cycle racks, parking.
- The Great British Spring Clean – 25th March – 10th April 2022. Worlingham p c litter pick will be on 7th April.
- Jubilee events – see separate spreadsheet. Pin badge for school children? To ask the school.
- Jubilee street parties – SCC Highways not to charge for road closures 5th June. Cllr Summerfield offered to put this on the community Facebook page. Clerk has sent to Grapevine.
- Works outstanding- see separate spreadsheet
- SCC Highways – Worlingham updates. The SCC officer has visited Sandpit Lane to assess the traffic issue. They have advised that they could put up signage saying, 'No Through Road' and that a traffic monitoring assessment could be undertaken at a cost of £460. After discussion it was agreed by all to wait until College Lane traffic assessment was received to see the results.
- SCC – use of streetlamps for Xmas lights etc. Areas for streetlamps could include Ellough Road, Pepys Ave, Hillside Ave, Worlingham Hall area, Community centre area.

7. **Finance Matters including;**

a) *Authorisation of cheques for payment.*

A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**

b) *Donation requests – NIL*

c) Grant applications – have been sent into the ward councillors for the defib.

d) Purchase of new laptop and transfer to Microsoft 365. After full discussion it was AGREED by all to approve a £1000 budget for the clerk to purchase a new laptop and to engage with Cloudy IT to have Microsoft 365 in the cloud etc.

8. **Matters not mentioned elsewhere**

Burning of waste in skips – Cllr Summerfield will contact the anti-social behaviour team.

Vegetation by church wall All Saints Green – Norse to be asked to do the edging.

9. **Date of future meetings.** Start 6.30pm unless otherwise agreed.

Tuesday 8th March Tuesday 12th April Tuesday 17th May? – TBC

DRAFT