



WORLINGHAM PARISH COUNCIL

Minutes of the Worlingham Parish Council meeting held on Tuesday 4th January 2022 at 6.30pm at Worlingham Primary School

*Present; Cllrs; W Summerfield (Chair), D Anderson, L Kersey, S Robbins.
Also, Present - Mrs L Beevor parish clerk.*

Minutes

- 1 a) **To receive any apologies for absence.** Cllrs J and S Mather, Cllr Hubbard and Cllr S Holman.
Ward Cllrs Bramley -Crawshaw, McGregor, Plummer, and Topping
b) **To receive any Declarations of Personal interest** regarding the agenda. Nil
c) **To receive any Declaration of Prejudicial Interest** regarding the agenda Nil
d) **To receive any Requests for Dispensation on matters relating to the agenda** Nil
e) **To remind councillors to update the Register of Interests** online. Noted
- 2 **To approve and sign the minutes of the Parish Council meeting held 4th January 2022**
On the proposal of Cllr Kersey, seconded by Cllr Robbins it was agreed by all to approve the minutes of 7th December 2021.
Meeting adjourned for public participation.
3. ***During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.***
 - a) *To receive a report from ESC and SCC ward councillors - reports already circulated*
Both the SCC and ESC ward reports had been circulated.
 - b) *To receive comments from any members of the public on matters on the agenda.*
Nil

Meeting reopened.
4. **Chairman's Report including.**
Beccles and Worlingham Garden Village/ CIL - update.
David Locke Associates submitted the response by the consultation expiry date and have been asked to speak on behalf of the pc at the inspection.

Community Partnership update – Cllr Kersey will attend for the pc on 10th Jan on zoom.

East Suffolk Cycling and Walking Strategy – consultation to 10th Jan 2022.

The clerk has sent in the p c response as per the matters mentioned in the December 2021 minutes.

SCC Highways reporting tool – the leaves/ mud on cycle route at back of school to be reported online.

5. Planning

a) applications received prior to the meeting including;

Dc/21/5405/Ful – no objection

Dc/21/5287/FUL – no objection

b) ESC Decisions received; see website.

Nil

c) Any other planning matters

Reg 16 of the N Plan will be considered by Broads Auth on 7th Jan 2022. Navigus Planning are completing the documents required and a Basic Condition Statement will be included. This will be sent to ESC in order that the Reg 16 consultation can be started by them. ESC has suggested that the consultation be for 8 weeks instead of the usual 6 weeks due to Xmas break. Beccles had a 7.5-week consultation. The chair has asked that the consultation be as expedient as possible.

6. Clerks and councillors report and updates including correspondence received.

Covid 19 Scheme of delegation – The emergency scheme of delegation had been considered by all.

It was agreed unanimously to adopt the Scheme of Delegation – with a review in July 2022.

Feedback on meeting with SCC Highways re Worlingham issues. Information note had already been circulated. The clerk provided an update as below.

a) Speed indicator advice sign for Garden Lane - various options available.

It was agreed by all to consider the costs of the various styles of signs and that possible areas for the signs would be; Hillside Ave, Ellough Road – Cedar Drive, Lowestoft Road, Garden Lane, Rectory Lane.

Action suggested - Council to go online and consider the matters required – then to request a SID via the Suffolk website.

b) College Lane speed limit review

It was agreed by all that funding for half the cost be requested from the ward councillors – but it was agreed by all that if this was not forthcoming, the parish council would cover the costs.

Action AGREED - SCC to undertake a traffic speed and size survey of vehicles using College Lane to understand the average speed vehicles are travelling at. Cost to be paid by Parish Council - £460 approx. cost for the survey. Once approved by the parish council – clerk to e mail Mark Nicholls and instruct to carry out.

c) Sandpit Lane – ‘Access Only’ – how to prevent through traffic with access via both ends Discussion regarding issues and possible solutions. SCC advise that access only would need police enforcement, and this would be possible so long as signage is correct. SCC did not consider that a ‘tank trap’ would be appropriate for this route.

Action - SCC will review signage to ensure that it is enforceable. The pc could request a speed survey be undertaken at one location along the lane – again cost in region of £460. **It was agreed by all that no further action is required on this.**

- d) *Sandpit Lane – white lines by Manor Close need renewing* Action – SCC John Stevens to consider and action.
 - e) *Pothole on Hawthorne Close* - This is an unadopted road and therefore not the responsibility of SCC.
 - f) *Marsh Lane – Lowestoft Road crossing by cycle lanes.* **Action** – SCC advised that the hedging has been cut back – Hugh Healey had arranged.
 - g) *General Highways/ footpaths matters* – **Action** - to be reported by public, Cllrs, through SCC reporting tool.
 - h) *Relief Road* – lack of cat’s eyes and lights not working **Action-** John Stevens will ensure that the SCC speed safety team (Robert Wiltshire) reviews this.
 - i) *Grass verges opposite One Stop* Hugh advised that the One Stop are now looking after these verges.
 - j) *PCE sculpture on roundabout* **Action** – John Stevens taking this up with SCC Licensing.
 - k) *Community Self Help* – matters that the council could get volunteers to do in the village Action- Hugh and John to contact clerk in New Year to do a briefing on zoom
- Date/ Time for joint zoom meeting with Beccles T C regarding matters of joint interest.

The Great British Spring Clean – 25th March – 10th April 2022 – Dates noted

Jubilee events – see separate spreadsheet

Works outstanding- see separate spreadsheet

7. **Finance Matters including:**

a) *Authorisation of cheques for payment.*

A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.** This included the additional £50 Xmas lights donation.

b) *Donation requests* – NIL

c) *Budget setting/ precept 2022/2023* – Budget was provided to the meeting. The parish clerk presented the budget on a line-by-line basis to those present. The budget includes those projects that council wish to complete in 2022/2023 including a resource to carry out maintenance works in the village. Expenditure is anticipated at £59,250. Excess of expenditure over income (including precept) to be funded from reserves.

It was AGREED by all to approve the budget for 2022/2023.

d) *Precept 2022/2023* – Following on from approval of the budget it was **RESOLVED with 3 in favour and 1 against to approve a precept of £39,173, a 2% increase on the previous year, for the year 2022/2023.**

8. **Matters not mentioned elsewhere**

Cllr Anderson offered to write a regular article for Grapevine

It was mentioned that the wooden bus shelter at the bottom of Garden Lane needs repairing

9. **Date of future meetings.** Tuesday 8th Feb 2022 - Start 6.30pm unless otherwise agreed.

DRAFT