



## WORLINGHAM PARISH COUNCIL

### **Minutes of the Worlingham Parish Council meeting held on Tuesday 17<sup>th</sup> January 2023 at 6.30pm at Worlingham Primary School**

*Present; Cllrs; S Robbins (Vice Chair), D Anderson, Cllr Holman, J Mather, S Mather, Cllr Summerfield, Cllr Kersey and Cllr Hubbard.*

*Also, Present - Mrs L Beevor parish clerk. Ward Cllr Plummer, Ward Cllr Topping and 1 member of the public.*

#### **Minutes**

- 1 a) *To receive any apologies for absence.* Apologies from,  
b) *To receive any Declarations of Personal interest* regarding the agenda Nil  
c) *To receive any Declaration of Prejudicial Interest* regarding the agenda Nil  
d) *To receive any Requests for Dispensation on matters relating to the agenda* Nil  
e) *To remind councillors to update the Register of Interests* online. Noted

- 2 To approve and sign the minutes of the Parish Council meeting held October 2022  
It was AGREED by all to approve the minutes.

*Meeting adjourned for public participation.*

3. *During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

- a) *To receive a report from ESC and SCC ward councillors - reports already circulated*

Both the SCC and ESC Ward reports had been circulated.

Cllr Topping provided a summary of available warm rooms and notified that the CAB offices were open Monday/ Wednesday and Friday.

Cllr Topping also advised that the PCSO will carry out some patrols outside the school and will liaise with those who are driving too fast or parking inconsiderately and will look at areas such as Fairmile Close and Paddocks Green.

Cllr Holman asked about the signage in Blyburgate car park for the free 30 minutes as this is still causing issues.

Ward Cllr Plummer advised that the garden village planning application is not likely to come forward quickly, and that it may not be Larkfleet who put it forward. Cllr Plummer also advised that SCC has received a planning application for an anaerobic digester at Ellough – the data from the AD presently in Ellough will be provided by the EHO due to all the concerns expressed about the existing one.

With regards to refuse collections, the ESC refuse employees are on a work to rule this week, and this might affect collections.

The ward councillors will be on the Town Bus again soon to help publicise the service. There is also a networking event at St Luke's tomorrow from 1 – 3pm. BACT, social prescribers and the food bank will be present.

With regards to Ease the Squeeze information – discussion about the number of initiatives and how this might be confusing for members of the public. There may be a need to get a summary brochure produced if ESC, SCC are not doing this.

*b) To receive comments from any members of the public on matters on the agenda.*

A member of the public advised that the horse box referred to previously has still been parking on the grass area by the Bluebell Way play area. It was suggested that a lockable bollard could be placed there, to which the grass cutters etc would need a key.

Mention was made of car parking on the corner of Bluebell Way causing vision to be blocked when turning out of the close – police to be asked to do patrols and advise whether any SCC action is needed i.e., lines around the junction.

*Meeting reopened.*

4. Chairman's Report including.

ESC Cil strategy – No date is known for a decision.

Town Bus Update – see above. Cllr Robbins/ Cllr Anderson will attend as well.

Remembrance service – there were only about 15 parishioners at the service.

N PLAN referendum is Thursday – members were concerned about the seeming lack of interest from the public. The Ward Cllrs advised that when they had been canvassing, they had been reminding the public to vote. Cllr Robbins will attend the count.

5. **Planning**

a) *applications received prior to the meeting including.*

DC/22/4423/TPO | ESC TPO/112/2021 Frontage 1 x Oak - Reduce lateral branches over neighbour's driveway by 3 - 4m to rebalance the tree | 37 Marsh Lane Worlingham Beccles Suffolk NR34 7PE. Approved.

b) *ESC Decisions received, Nil*

c) *Any other planning matters*

- N Plan referendum date of 17<sup>th</sup> November 2022 – count 18<sup>th</sup> Nov
- ESC Enforcement cases - Enforcement Cases – there are 2 enforcement cases outstanding on high fences in Worlingham.

33 Park Drive – concern was expressed about the height of the eaves and the parking area at the front. ESC Building inspector to be asked to verify that the build is as per the application.

6 Clerks and councillors report and updates including correspondence received.

- Litter picks - next one is 17<sup>th</sup> November at 1.30pm. It was agreed to not arrange any for January/February.
- Xmas trees and Xmas lights – village trees and lights are going up next week. Judging of competition will take place the week before Xmas.
- Ease the Squeeze projects – consideration to be given to a leaflet signposting residents to these, and to consider how residents can access them locally – see above.
- Licence for All Saints Green – now being arranged.
- PCSO Hedley Lewis – Street meet in Worlingham is being arranged.
- Works outstanding- see separate spreadsheet

7 Finance Matters including;

- a. Authorisation of cheques for payment.  
A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made**
- b. Audit 2021-2022 sign off. This has now been completed by the external auditor. It was noted that there was one comment referring to the previous year sign off, where the pension figure should have been incorporated under salaries as per this year. Comment and action plane was noted by all.
- c. Budget setting for 2023 – informal meeting for initial discussions will take place before Xmas and the budget will then be considered and discussed in full at the January meeting in order that precept decision can be made.
- d. Precept letter from ESC – members noted the contents of the letter which set out analysis of the tax base and the impact this might have on precept.
- e. NALC pay award for 2022 – members noted the pay award for 2022 which is to be backdated to April 1<sup>st</sup> 2022. It was agreed by all to implement the pay award as per the Nalc agreement.

8 Date of next meetings. All at 6.30pm unless otherwise required.

Tuesday 20<sup>th</sup> December 2022 ( if needed).

Tuesday 17<sup>th</sup> January 2023.

There being no other business the meeting closed at 8.15pm

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