



## WORLINGHAM PARISH COUNCIL

### Minutes of the Worlingham Parish Council meeting held on Tuesday 10<sup>th</sup> October 2023 at 6.30pm at Worlingham Primary School

*Present; Cllrs; W Summerfield (Chair), S Robbins (Vice Chair), D Anderson S Holman, J Stevens  
Also, Present - Mrs L Beevor parish clerk, SCC Cllr Lever. ESC Communities Officer Jo Bellfield.*

#### Minutes

- 1 a) *To receive any apologies for absence.* Apologies were received and approved for Cllrs J Mather, S Mather, L Kersey.  
b) *To receive any Declarations of Personal interest* regarding the agenda – Nil  
c) *To receive any Declaration of Prejudicial Interest* regarding the agenda Cllr Summerfield re Community Hall.  
d) *To receive any Requests for Dispensation on matters relating to the agenda* Nil  
e) *To remind councillors to update the Register of Interests* online. Noted

2. To approve the minutes of the previous meeting – agreed by all.

3. *Meeting adjourned for public participation. During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

- a) ESC Jo Bellfield communities officer introduced herself to all and advised that she would be in post for up to one year. Jo explained that her role is to; look out for funding pots, assist with community projects, anti-social behaviour, and assets of community value.

The next Community Partnership meeting is 16<sup>th</sup> Oct at Bungay Community Support venue.

Cllr Summerfield explained that the community facility is in need of funding – Jo advised that presently funding is available for sports clubs, and cost of living initiatives.

There were no ESC ward Cllrs present – Monthly report had been circulated.

- b) SCC – Cllr Lever advised that the SCC report had been circulated. Lorries going through Beccles are an issue for the town council and the speed safety team at SCC are looking into this. Re speeding along Marsh Lane – a resident has written to Cllr Lever about this.

Questions to SCC Cllr Lever – brambles on The Bridles seem to be growing up again.

Discussion took place as to how to best report things to SCC Highways.

- c) Public – Members from the community facility explained the need for funding and said that they would have a donation request for the council. The contractors started on site in Aug, and progress will depend on the layby road closure which could be for 2 weeks. Construction of hall will commence Feb 2024. Donation request sets out those items which the facility need to buy – comes to £66k and these have been broken down into priorities. The list includes hearing loop, alarm system, CCTV, and exterior lighting.

Discussion took place about other sources of funding available including crowd funding.

As part of the consultation with the public, engagement has taken place about who would use the facility and what events people would like to have. There have been some 200 responses to date.

Badger contractors are organising the M and E elements of the build– and then the parish council will be made aware of what the costs would be for any upgrades required to the base provision for the council office.

*Public and SCC left at 7.30PM*

#### 4 Chairman's Report including.

- Update re incinerator V C Cooke – licence application has been submitted. Various people have written to the EPO. Noise to be added as a matter of concern from the Parish Council. Local businesses have expressed concerns. Air Quality – ESC to be asked when this is starting to be monitored? ESC has arranged 2 drop-in sessions on 17<sup>th</sup> and 18<sup>th</sup> Oct at the Public Hall so that people can find out more about the licensing requirements.
- Any Update re new digester application – Nil
- Beccles and Worlingham Garden Neighbourhood - update provided by Cllr Summerfield. No ward Cllrs or Beccles Town Councillors attended. ESC planner Ben Woolnough was very good and did seem to sympathise with the concerns raised. Discussion about the drainage that is going on the site – a mention was made about the natural springs that are on the site.

#### 5 Planning

- a) *Applications received prior to the meeting including.* Dc/23/3542/FUL – 2 Pine Tree Close. No objections from the parish council.
- b) *ESC Decisions received.* Nil
- c) *Any other planning matters.* Nil

#### 6 Clerks and councillors report and updates including correspondence received.

- Litter pick dates – The Sunday litter pick was very well attended. Next date is 19<sup>th</sup> Oct at 10.30am.
- Play equipment– cleaning of equipment – update. Community Payback meeting arranged to look at Woodfield Park.
- Suffolk Wildlife Trust/ tree surgeon – report received from Suffolk Wildlife Trust – Both Vertas and ESS have been asked to quote – with grass cuttings being taken away and put in the other areas. Meetings arranged with both.

- SCC Community Self-help scheme – training for volunteers will consist of a 1- or 2-day course. SCC public liability will then cover the works being carried out. A resident has offered to undertake the training as a rep of the p c.
- Construction management plan for new development on Rectory Lane – Cllr Stevens spoke about the entrance to the site and the mud etc on the road. Discussion about the action that should be taken. Cllr Summerfield offered to talk to the contractors about their responsibilities.
- School visit 3<sup>rd</sup> Nov 2023 – councillors invited.
- Bulbs from ESC – 500 bulbs allocated for the p c. Cllr Summerfield offered to collect.
- Oak tree Park Drive play area – seems to have died. It was agreed that the p c would wait for grants to be available.
- School parking – this has not improved. It may be necessary to put yellow lines on corners near the school. SCC Cllr Lever to add to TRO list.

7 Finance Matters including.

- a) Authorisation of cheques for payment.  
A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**
- b) Donation requests – Community facility items will be considered next meeting.  
Donation – Thanks were extended to Cllr Holman who had offered to donate gloves and vests for the litter picking group.
- c) Audit 2022.2023 – Conclusion of 2022.2023 audit has been received – there are no actions required. Received and noted by all members. Thanks were extended to the clerk for all the work required for the audit.
- d) Internal auditor – **the auditor has not requested a fee. It was agreed by all to provide a gift voucher for the value of £100. Agreed by all.**

8. Date of next meetings. All at 6.30pm unless otherwise required.

Tuesday 14<sup>th</sup> November 2023.

There being no other business the meeting closed at 9.30pm

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