



## WORLINGHAM PARISH COUNCIL

### Minutes of the Worlingham Parish Council meeting held on Tuesday 12<sup>th</sup> November 2024 at 6.30pm at Worlingham Primary School

*Present; Cllrs; W Summerfield (Chair), D Anderson, Cllr Holman, Cllr Kersey, Cllr S Mather Cllr J Mather, S Robbins, J Stevens (6.50pm).*

*Also, Present - Mrs L Beevor parish clerk. ESC Ward Cllr Plummer (7.3pm) and SCC Ward Cllr C Topping.*

#### Minutes

1.
  - a) *To receive any apologies for absence.* Apologies were received from; Nil.
  - b) *To receive any Declarations of Non registrable interest* regarding the agenda – Nil
  - c) *To receive a Declaration of Other registrable interest.* Nil
  - d) *To receive any Declaration of Prejudicial Interest* regarding the agenda Cllr Summerfield re Community Hall.
  - e) *To receive any Requests for Dispensation on matters relating to the agenda* Nil
  - f) *To remind councillors to update the Register of Interests* online. Noted
2. To approve the minutes of the previous meeting. The minutes of the previous meeting of October were approved by all.
3. *Meeting adjourned for public participation. During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*
  - a) *SCC and ESC Ward Cllr Topping* – monthly reports have been sent to all.

The ESC and SCC written reports had been received and circulated.

Cllr Topping advised that the AD AT Ellough is going to appeal. The pc is a consultee and will be contacted direct.

There is no update about the garden village meeting with the planners at ESC.

There is no update about the Forest School – but they are still doing everything that they have been doing previously.

Cllr Lever spoke about a concern raised by a resident about speeding along Lowestoft Road.

Cllr Lever advised that Beccles T C is undertaking some monitors along various roads in Beccles to assess vehicle movements, and that perhaps one could be added for Lowestoft Road so that data is captured on the speed. Cllr Lever advised that he try and fund the Lowestoft Rd monitor.

Cllr Lever and Cllr Topping advised that they had looked at the fencing by Kempton Cross and will try and fund replacement from their SCC budget.

Cllr Summerfield advised that she had reported drains on the SCC Highways tool which need clearing.

Cllr Topping spoke re the pavements which are dug up by utility companies – Highways do random checks to ensure that they are repaired properly – CT will ensure that the Beccles/ Worlingham pavements are checked.

CT advised that the trees overhanging the footpath from the school are the responsibility of the school – who are still a SCC LEA school. So, these have been loaded on the SCC reporting tool for action.

b) *Public* – NIL

#### 4 Planning

*Applications received prior to the meeting including.*

*a) To consider new planning applications including;*

DC/24/3693/ADI - 27 Hillside Avenue, Worlingham, Beccles, Suffolk,

It was suggested that this must be retrospective as the signs are already there. NO OBJECTION.

*b) To receive ESC decisions*

Single storey kitchen extension to rear of property, new front porch & internal alterations 3 Ashdale Drive  
Worlingham Beccles Suffolk NR34 7DU Ref. No: DC/24/3152/FUL | Validated: Tue 03 Sep 2024 | Status:  
Permitted

Single storey side extension to dwelling and including internal alterations.

Hillwood Lowestoft Road Worlingham Beccles Suffolk NR34 7PD Ref. No: DC/24/2936/FUL | Validated: Fri 16  
Aug 2024 | Status: Permitted

Detached single garage with garden room.

Olive Grove 31A Garden Lane Worlingham Beccles Suffolk NR34 7SB Ref. No: DC/24/2884/FUL | Validated: Tue  
13 Aug 2024 | Status: Permitted

The construction of a new garage.

9 Pine Tree Close Worlingham Beccles Suffolk NR34 7EE Ref. No: DC/24/2633/FUL | Validated: Mon 22 Jul 2024  
| Status: Permitted

*c) other planning matters;*

Garden village meeting with Beccles T C - meeting with LPA planners to be chased.

5. Chairs Report and update  
 Remembrance Sunday service - WS attended for the pc. It is felt that as the church is not now being used very much, it might be closed and no new kitchen / toilets installed.  
 Invitation from M P – see email re meeting in Lowestoft. PC to write and ask the MP to do a surgery for Worlingham.
6. Consultation re remote meeting access.  
[Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#) - [Individual](#) councillors to respond to the consultation.
7. Finance Matters including;  
*a) Authorisation of cheques/ Bacs for payment.* A full financial summary of the Council balances, and the Bacs/cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all** that the payments as detailed could be made.  
*b) Donation requests* – Nil. 2 organisations have made initial enquiries – application forms have been sent out.  
*c) Budget* – informal meeting to be arranged to consider the projects for 2025.2026.  
*d) Precept 2025 – 2026* – this needs to be advised to ESC by the end of Jan 2025  
*e) Barclays account/ signatures need updating* – new mandate being completed. Letter received from Barclays advising that as no transaction have taken place for some time the account will be made dormant unless used. Monies transferred into the account as per the accounts in a) above.  
*f) Pay award 2024 2025* – NALC has confirmed the details of the pay award – back dated to April 2024. **Agreed by all to implement.**
8. Play area improvements – update on;  
*Capital purchases of equipment* – the various designs and quotes have been received. It was suggested that members look at all designs over the next few weeks so that a final decision can be made at the December meeting.  
*Grounds / trees / hedges - maintenance works* - It was noted that ESS has carried out some work on Woodfield Park but not all that has been asked for. Concern was expressed about the quality of the work. Cllr Topping asked that the parish council keep her updated. Meeting arranged with ESS to discuss and to consider the work/ costs for 2025. Vertas have continued their work at Werels Loke, and the parish council has received compliments for the standard of the work.  
*Rospa Reports* – works being costed. A resident advised that youths are still causing anti-social behaviour at Bluebell Way and are damaging some of the equipment there.  
*Other maintenance works* - Trees. A quote has been received for tree work behind/ around a house on Cedar Drive about which a resident has written. Works will cost in region of £400. **Agreed by all.**  
 Ask Vertas to quote for improvement to the wet pour at All Saints Green area.
- Meeting with Suffolk Wildlife Trust re play area project* – Meeting with SWT arranged to discuss a potential project at Cedar Drive open space.
9. Policies to approve. Nil
10. Clerk and Councillors  
*Matters from around parish now requiring attention;*  
 Worlingham Signs – try Waveney Odd jobs re varnishing them.

New memorial bench – Cedar Drive – some of the enamel/ stickers are being peeled off. It was suggested that a sign writer could be asked to paint all the coloured sections. It was also suggested that the supplier be contacted re this issue.

Request for cycle racks by the shops – no response has been received to the parish council request.

*Volunteer Works carried out in village / Community Self Help update/ Litter picking* – works continue to be carried out by the community self help volunteers. Litter picking continues on a monthly basis- thanks were extended to all volunteers. Old Lowestoft Road to be the next place to be litter picked. ESS to be asked what their level of responsibility is for this litter clearing.

*Cleaning of bus shelters* – it was suggested that Waveney Odd Jobs be asked if this is something that they could do.

*Christmas Trees and Christmas Lights* – are being installed.

*Beccles Health Centre* – information for the newsletter is being sent from the surgery so that it can go to all residents in Worlingham.

*Newsletter* – to go out once precept set so that this can be notified to all residents.

*Play area training course* – dates notified to all – no one able to attend.

11. Date of next meeting. Tuesday 10<sup>th</sup> December 2024 at 6.30pm