



WORLINGHAM PARISH COUNCIL

Minutes of the Worlingham Parish Council meeting held on Tuesday 10th September 2024 at 6.30pm at Worlingham Primary School

Present; Cllrs; W Summerfield (Chair), D Anderson, S Holman, Cllr Kersey, Cllr S Mather Cllr J Mather, S Robbins.

Also, Present - Mrs L Beevor parish clerk. ESC Ward Cllr Plummer, SCC Ward Cllr Lever, 2 members of the public.

Minutes

1.
 - a) *To receive any apologies for absence.* Apologies were received from; Cllr Stevens and SCC Ward Cllr Topping
 - b) *To receive any Declarations of Non registrable interest* regarding the agenda – Nil
 - c) *To receive a Declaration of Other registrable interest.* Nil
 - d) *To receive any Declaration of Prejudicial Interest* regarding the agenda Cllr Summerfield re Community Hall.
 - e) *To receive any Requests for Dispensation on matters relating to the agenda* Nil
 - f) *To remind councillors to update the Register of Interests* online. Noted
2. To approve the minutes of the previous meeting. The minutes of the previous meeting of August were approved by all.
3. *Meeting adjourned for public participation. During each meeting the council will adjourn for a period of 10 minutes for public questions. During this time, residents can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*
 - a) *SCC Ward Cllr Lever – SCC monthly report has been sent to all.*

Cllr Lever advised that he is starting a drop in session for SEND pupils on the last Saturday of the month which will be held in the library.

Cllr Lever has allocated his highways budget – the A146 vegetation will be cleared with monies from the budget. Cllr Lever and the highways officer have met to see what can be done to try and get the HGV to use the HGV routes.

Cllr Lever acknowledged the 'sloppy' work in relation to the tarmac on the Worlingham pavements and the fact that the laying of it had not been coordinated with Virgin/ other services - much of it was dug up again within 2 weeks. Cllr Topping has taken this up with highways and an update is awaited.

Cllr S Mather advised that the path between Park Drive and The Chase is totally overgrown and full of weeds which needs actioning. Cllr Lever acknowledged that some of the walkways in Beccles had the same issues and needed actioning.

Cllr Plummer advised that whilst members of the public were kindly assisting with weeding etc, this does

mean that sometimes SCC takes the area off their list for maintenance, and it is only when SCC are told that people no longer can do an area that they put it back on their list.

Cllr Summerfield mentioned that this applies to the walk way through Mirbecks Walk to All Saints Green.

Cllr Lever advised that replacement for Highways officer Mr Saunders should be appointed soon and will then be introduced to the parish council.

- b) *ESC* - No Reports had been circulated. Members advised that the entrance on the A146 to the Marsh Lane land had been opened up and was now being used. Cllr Plummer advised that complaints had been lodged with ESC and SCC and that Ward Cllr Topping is aware and involved.

Discussion about a retrospective planning application being lodged by the owner of the land and when this might be expected.

- c) *Public* – a member of the public questioned members about the community facility and asked councillors about the funds that had been placed in the council reserves for the facility.

A member of the public asked about the entrance to the village signs and asked about their maintenance – The chair advised that council was seeking someone to sand the signs and re-stain. It was suggested that Waveney Odd Jobs could be contacted to see if this was something that they could do.

4 Planning

- a) *Applications received prior to the meeting including.*

Dc/24/2936/FUL – Hillwood, Lowestoft Road.

No Objections.

Dc/24/2884/FUL – 31A Garden Lane – Detached single garage the garden room. After discussion members confirmed that they would want a condition to any planning approval from ESC that the garage needs to be ancillary to the main house and not be able to be used as a separate dwelling/ bedroom etc.

- b) *ESC Decisions received.*

Discharge of condition – 19 houses Rectory Lane – permitted.

- c) *Any other planning matters.*

Garden Village Meeting With Beccles TC – LK/ WS/ and SR will be attending.

NPPF – new consultation to Oct 2024. Individuals can respond.

Walking, wheeling, cycling in the broads – consultation to Sept 2024

August ESC planning newsletter - circulated

5 Chairs report and updates including correspondence received.

Thanks were extended to the fete cttee for all of their work in organising the village fete.

6. Remembrance Sunday – Worlingham church will be hosting a remembrance event – type of event to be confirmed. Wreath has been ordered. Tommys will need to go out.

7. Finance Matters including;

a) *Authorisation of cheques/ Bacs for payment.* **It was agreed by all that the payments as scheduled could be paid by cheque/ Bacs in accordance with council requirements.**

b) *Donation requests – nil*

c) *Financial Standing Orders-as per recent NALC update* – as per previous discussions it was agreed that the Contracts Finder procurement limit be set at £60k before VAT.

d) *Grants received – Men’s Cycle race – £500 grant for bike racks .* Members suggested that contact be made with Mr Cooke to ask permission for a new cycle rack to be placed by the newsagent/ fish and chip shop.

e) *Insurance renewal* - It was agreed by all that the insurance contract be renewed on a long term arrangement until 2027.

f) *Cil update* – The clerk has made contact with ESC who advise that there is no further Esc scheme which parishes can apply to until April 2025.
In 2025 there may also be a play area CIL Scheme available for parishes to apply to.
The parish council CIL will be in the region of £20k in 2025.

8. Play area improvements – update on;

Capital purchases of equipment – The Chair advised that 2 companies have visited the site . Potential plans have been received from Playdale, and those from Eibe are awaited. Kompan are also due to visit as well as Wicksteed. The Chair advised that Matta is grass plastic sheet, whilst wet pour is a mulch which is more expensive. Eibe has suggested that the slide from the large piece of equipment could be reused. Once all companies designs have been received these will need to be scored and a design chosen.

Grounds maintenance works – Werels loke - members considered that Vertas were doing a very good job and that compliments had been received about their work. Vertas have been asked to cut swathes through the brambles at Werels Loke to create footpaths.

ESS works – work on Woodfield Park needs to be cut back more. Meeting to be arranged with ESS to discuss the necessary works with them.

All Saints Green will be cut for the fete.

Rospa reports are due for all play areas.

Location for talking seats – Members considered that a snake seat be purchased for the Woodfield Park play area as part of the refurb.

9 Policies to approve. Nil

10. Clerk and Councillors

To note matters from around parish now requiring attention. Councillors to notify clerk if they see anything that needs doing.

Volunteer Works carried out in village / Community Self Help update. Cllrs Anderson and Stevens have been doing some clearing of the footpath from Suttons Road through to Werels Loke, and the cutting of the extra land by Werels Loke.

Community Partnership – LK had attended the last meeting of the partnership. 3 priorities have been set – Social isolation, improving mental health, natural environment.

Letter re use of new Community Facility **- Item moved to confidential section.

** These items may be moved to a confidential section if required.

11. Date of next meeting. Tuesday October 15th 2024

The Chair left the meeting prior to the discussion about the letter received from the community facility about renting their room in the future. No action at this stage.

PLEASE NOTE THAT ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS THE PARISH COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2011
THE CODE OF CONDUCT IS AVAILABLE FOR INSPECTION BY CONTACT WITH THE CLERK.

DRAFT