



## WORLINGHAM PARISH COUNCIL

### **Minutes of the Worlingham Parish Council meeting held on Tuesday 10<sup>th</sup> November 2020 at 7.30pm via zoom**

*This meeting was held by zoom as per the regulations provided in the Coronavirus 2020 legislation*

*Present; Cllrs; W Summerfield (Chair), E Hubbard, S Holman, L Kersey, J Mathers, S Mathers, J Raybould, S Robbins.*

*Also Present - Mrs L Beevor parish clerk and ESC Cllr Elliott.*

#### **Minutes**

- 1 a) *To receive any apologies for absence.*  
Apologies were received from ESC Cllr Topping and SCC Cllr Brambley-Crawshaw
- b) *To receive any Declarations of Personal interest regarding the agenda.*  
There were no declarations of interest
- c) *To receive any Declaration of Prejudicial Interest regarding the agenda*  
Nil
- d) *To receive any Requests for Dispensation on matters relating to the agenda*  
Nil
- 2 *To approve and sign the minutes of the Parish Council meeting held 21<sup>st</sup> October 2020*  
It was agreed by all to approve the minutes of 21<sup>st</sup> October 2020.
3. *To receive report from SCC ward councillor*  
The SCC ward councillor report had been circulated.

Outstanding SCC matters for Worlingham are;  
Garden Lane, Sandpit Lane, Manor Close, Lowestoft Road cycleway.

Cllr Summerfield advised that regarding the cycleway on Lowestoft Road – some of it has dotted lines and some has a full line. Cllr Elliott advised that he ask SCC for information regarding this.

A councillor advised that the T junction at Glenwood Drive has still not been repainted but that other T junctions have been.

#### *To receive report from ESC ward councillor*

Esc Cllr Elliott advised that for the Covid community group the 0300 number has been put back into operation.

Cllr Summerfield advised that volunteers are still doing shopping for some people.

Cllr Elliott advised that there is a Scrutiny meeting about parking next week – many issues to go through so could be a long meeting. It will include residents parking issues.

Cllr Robbins advised that she had attended a SALC meeting at which Bungay T C had concerns about residents parking and the 1-hour free slots that have been taken away.

Cllr Hubbard advised that the car parks in Beccles had been free during the last lockdown but not now.

ESC Cllr Elliot advised that Beccles has got 30 mins free still – but this was accidental. Would prefer to have 1 hour free in the car park.

The town centre short term parking bays are now being enforced so turnover should be greater.

Cllr Robbins asked about the ESC cycling and walking strategy and whether anything could be done re College Lane, and could it have a speed limit, as there are many runners and walkers using this now. ESC Cllr Elliott advised that he ask Cllr Brambley Crawshaw.

Cllr Summerfield advised that the landowner still need access. Cllr Elliott advised that the traffic order is still in place so any improvements will need the landowners support anyway. Cllr Holman advised that sugar beet lorries will still need access to the farm.

*Cllr Elliott left at 19.50*

Members of the public any matters on items on the agenda.

Nil

4. Chairman's Report including.

Covid group is using the 0300 number again. Food deliveries are available if needed.

Litter pick dates- Friday 20<sup>th</sup> November – 1.30pm start – socially distanced. To cover Lowestoft Road, Ellough Road areas.

Table Tennis Tables – 2 have now been installed and are being well used. Would be lovely to have a community event once restrictions permit. Table tennis competition could be held, perhaps at Easter.

Remembrance – Cllr Summerfield advised that the church was closed- and that she laid the parish wreath on 11<sup>TH</sup> November at 11am.

Xmas lights competition will still go ahead. Councillors invited to have a drive around to look at the lights and see what they each like as individuals before making a joint decision as to a winner. £50 donation to be made to a local charity.

Zoom meeting with Tim Passmore - the second meeting has been postponed.

Xmas card articles – items to potentially include; councillor vacancy, planter by village sign, xmas lights, play areas – what equipment needed, table tennis tables, litter picks.

Coffee caravan – should have been here this week- a new date will now be arranged.

East Suffolk Community Partnership – funding is available for relevant projects.

5. Planning

*a) Applications received prior to the meeting including;*

*16 All Saints Green – conversion of garage to accommodation.*

Discussion about the application – members considered that this would be the loss of a separate building which could in turn become a separate standalone property. Concern also about lack of parking, about the provision of services to the building, about the loss of a garage, and about effect on neighbours. Does it need change of use?

Members considered that there were sufficient planning concerns to request that ESC refuse the application.

If ESC were to accept the application members advised that a condition should be made that the property would need to remain connected to the main building for all supplies etc and could not become a separate self contained property.

*b) ESC Decisions received; see website. Noted.*

*c) Any other planning matters*

ESC to be asked whether planning has been approved for the conversion of a garage to a room at 2 Pine Tree Close.

6. Clerks and councillors' reports and updates including correspondence received.

- Neighbourhood Plan update – Cllr Summerfield advised that Reg 14 consultation is ready – but await confirmation from ESC that this can go ahead. The Plan consist of 16 policies and 70 pages of text.
- Divestment of play areas – new maps have been provided for insertion into the land transfer docs so that these can be signed.

7. Works in village

*From previous minutes.*

Cllr Hubbard will contact PCE automation.

ROSPA reports - it was suggested that EPS be asked to quote for future ROSPA inspections.

VE Day and DJ Day seat - one to be placed by Hillside Avenue – licence to be obtained from SCC.

Vertas – gate at Garden Lane play area – to be reminded

8. Finance Matters including; Finance Matters including;  
a) Authorisation of cheques for payment.  
A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**
- b) Donation requests – Nil
- c) Staff Performance mgt review date to be organised.
- d) informal discussions on budget 2021/22 – 15<sup>th</sup> Dec 2020
- e) Covid donation - £500 to Beccles T C for the food for the local produce. It was RESOLVED by all that this could be approved and forwarded as/ when required.
- f) Litter picking equipment – an application has been made for funding from ESC ward councillor budget – await confirmation that this has been approved.
9. Other matters  
Salc training and webinars – see their website  
Members were reminded to respond to the boundary review consultation
10. Date of next meeting. January 2021.