

Minutes of the meeting of Worlingham Parish Council held on Tuesday 10th July 2018 at 7.00pm at the Worlingham Primary School.

Councillors Present

Cllr Summerfield - Chair, Cllr Holman, Cllr Hubbard, Cllr Raybould, Cllr Robbins.

Also present

Mrs Beevor – Clerk. 15 Member of the public.

Agenda

1a) Apologies for absence.

Apologies were received from Cllr Cossey, Cllr A Culyer, Cllr M Culyer, SCC Cllr Brambley-Crawshaw and WDC Cllr Brooks

Declarations of Interest

b) Personal Interest – Nil

c) Disclosable Pecuniary Interest – Cllr Summerfield and Cllr Hubbard re Worlingham Community Facility. Cllr Raybould re Men’s shed.

d) Requests for Dispensation – Nil

e) Councillors were reminded to update their Register of Interests online as appropriate. Noted.

2) Minutes of parish council meeting held 5th June 2018

It was RESOLVED by all to approve the minutes.

3) Public contribution

a) Report from WDC Cllr Brooks/ Mark Bee

WDC Cllr Brooks – written report provided and read to those present.

b) Report from SCC Brambley- Crawshaw/ Mark Bee

SCC Cllr Brambley–Crawshaw – written report provided and circulated to all members.

c) Matters from members of the public relating to items on the agenda.

Members of the public were present to discuss work taking place on the woodland at the back of houses on Marsh Lane. There were concerns that trees were being felled and areas cleared without the appropriate permissions. The meeting was advised that Property Solutions had written to some of the homeowners on Marsh Lane to ask if they would wish to purchase a piece of land at the back of their properties and there were concerns about this, and the potential effect on trees with TPO’s on them. The public were also concerned that access to the land was being used via a track between 7 and 9 Marsh Lane as opposed to the usual entrance, and that an entrance had been cleared onto the bypass.

Following discussions, it was agreed that;
Parish clerk contact Property Solutions to raise concerns about the works taking place,
Resident take photographs of the works and send these to Fiona McKeown at WDC,
Parish clerk to advise SCC Highways of the works creating an entrance onto the bypass,
Parish clerk to contact ward councillors and ask for them to consider the situation,
Parish clerk to request land registry search of area,
SCC Highways to be asked to place better signs at the passing places on Marsh Lane,
'No through road' sign at start of Marsh Lane to be larger.

Public also voiced concerns on the following;
20mph speed limit being exceeded on Garden Lane,
The large numbers of tractors going to the Bio Cow Digester are deemed to be speeding and causing danger,
Hedge outside Samford Court has been allowed to grow very tall – owner to be asked to lower it. Owner will either be WDC or Samford Court.

4. Chairman's Report including;

- *Lowestoft Records Office* – no update
- *Parking for school drop off/ pick up.* Data is being collated through neighbourhood watch members.
- *Mobile skatepark* – 4 dates in summer holidays agreed. These will be manned as follows;
 - July 31st – Cllr Summerfield and Cllr Robbins,
 - Aug 7th Cllr Summerfield,
 - Aug 22nd and Aug 29th – Cllr Culyer

The facility will be open from 10am – 4pm, with setting up to be at 8.30am.
The facility will be promoted via the school and on social media.

- *Letter re cutting of hedge by Samford Court* – as above,
- *Potential wildflower meadow at Werels Loke* – members suggested that this could be considered once the transfer of the play area to the parish council has taken place,
- *Locality meeting – 7th September* – Cllr Summerfield or Cllr Hubbard will attend.
- *PCSO – Funding by parish to consider* – members suggested that it would be more appropriate to lobby for a proper police presence. On the proposal of Cllr Summerfield, seconded by Cllr Raybould it was agreed with 1 abstain to not consider funding a dedicated PCSO for Worlingham or to consider a joint venture with another parish.

5. Planning

- a) *Applications received prior to the meeting including;*
DC/18/2492/FUL – 41 All Saints Green.

A neighbour has objected to the application.
Council discussed the application and it was **RESOLVED unanimously that council suggest that WDC seek to REFUSE the application** on the basis of the depth of the proposed application and the amenity impact on neighbours.

b) WDC Decisions received; See WDC website for all decisions

c) Any other planning matters

Waveney New Local Plan – consultation to 24th May 2018 – parish council response sent into WDC. Formal public review will be Sept/ Oct 2018.

CIL – WDC have asked for projects to be put forward for their proportion of the District CIL monies - response and application to be sent for the Worlingham Community Facility.

6. Update from meetings/ events attended by Councillors

Cllr Summerfield attended the SALC Area meeting where it was agreed that quarterly meetings are not required.

Cllr Hubbard advised that he had attended the Suffolk PCC meeting. Meeting was advised that there will be no immediate increase in officers. Suffolk receive less finance than Norfolk – if both received the same the Police Commissioner advised that this would enable another 70 police officers to be employed.

A Crime Reduction Officer has been appointed.

Police and Crime Commissioner was asked whether there would be a merger of HQ between Norfolk and Suffolk – the meeting was advised that the Police and Crime Commissioner would prefer for Suffolk to retain its own HQ.

Public were encouraged to report all incidents to the police on 101 to ensure that an accurate record of incidents can be retained – if not reported then the numbers of crimes are not being correctly stated.

Civil Parking Enforcement commencement date is awaited.

7. Clerks and councillors reports and updates including correspondence received.

Ward boundaries – consultation deadline noted.

8. Finance Matters including;

a) *Authorisation of cheques for payment.*

A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**

b) *Donation requests* – Men’s Shed – 2 planters are being made by the Men’s Shed – these will need to be secured in their location.
Daffodil bulbs will be ordered, and Cllr Raybould will contact the Payback service and ask whether they could plant them.

9. Worlingham Neighbourhood Plan

Meeting dates - help required? Cllr Summerfield advised that the Character Area Assessments are being completed and amendments being made to the Plan as per the consultant’s advice.

Funding required from Locality? The N Plan group have not advised what/ if any funding will be required.

10. Projects and other matters - 2018-19 updates

a) Signs at entrance to village – update at next meeting

b) Sign for Ellough Road entrance to village- update at next meeting

c) Remembrance Day 2018 – beacon to light/ flag raising / church bells – meeting with vicar to be arranged.

Flag pole - Cllr Hubbard is awaiting advice from the diocese as to whether this could be considered as a replacement – in which case no faculty will be required. **Subject to church approval it was RESOLVED by all to approve the purchase of a flag pole for £554 plus VAT.**

Beacon – **it was RESOLVED by all that a beacon would be purchased once the community facility is complete. Temporary beacon will be purchased and installed for 2018 – cost in region of £360 plus VAT.**

Bruno Peek to be advised that Worlingham pc will be taking part on the day.

Invitations to local groups/ organisations to be considered at next meeting

It was suggested that there be a roll call at around 7pm of those who gave their lives in WW1. Samford Court to be asked if there is any one they would like to nominate to light the Beacon.

Cllr Summerfield will contact Hugh Taylor regarding the lighting of the beacon and for someone to play the last post. Cllr Summerfield will also contact SJLHS.

d) Heads of terms for play areas. Since the parish council response to WDC regarding repairs and budget for the areas, there has been no further update. Clerk to chase again.

e) Bin/ Seat / Sign – Marsh Lane moorings. Cllr Robbins and Summerfield will continue to work on this matter. Norse removed the bin and suggest that the bin not be replaced in the same location, as it is not convenient to collect.
Re the seat – Cllr Summerfield will liase with the broad’s ranger.

f) Xmas Tree outside One Stop – Cllr Cossey will liase with the One Stop.

11. Other matters;
Cllr Robbins advised that more volunteers are required for the fete.
Cllr Holman advised that there is only 1 entry for the garden competition
Cllr Hubbard advised that the air quality monitor results are awaited.
12. Date of next meeting. Tuesday 11th September 2018.

PLEASE NOTE THAT ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS THE PARISH COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2011 THE CODE OF CONDUCT IS AVAILABLE FOR INSPECTION BY CONTACT WITH THE CLERK.

DRAFT