

Minutes of the meeting of Worlingham Parish Council held on Tuesday 12th November 2019 at 7.00pm at the Worlingham Primary School.

Councillors Present

Cllr Summerfield - Chair, Cllr Cossey, Cllr Holman, Cllr Hubbard, Cllr Raybould, Cllr Robbins.

Also present

Mrs Beevor – Clerk. 3 Members of the public
Also, present SCC Ward Cllr Elfrede Brambley-Crawshaw

Agenda

1a) Apologies for absence.

Apologies were received from ESC ward Cllr Topping and ESC ward Cllr Elliott

Declarations of Interest

b) *Personal Interest* – Cllr Robbins declared a personal interest in the planning application for PCE Automation.

c) *Disclosable Pecuniary Interest* – Nil

d) *Requests for Dispensation* – Nil

e) *Councillors were reminded to update their Register of Interests online as appropriate.* Noted

2) Minutes of parish council meeting held 15th October 2019

It was RESOLVED by all to approve the minutes.

3) Public contribution

A) Report from SCC Cllr Brambley- Crawshaw

SCC Cllr Brambley–Crawshaw – written report provided and circulated to all members.

Verbal update was provided re the flooding in Ingate and Park Drive that occurred 2 weeks ago.

Elfrede will ensure that Park Drive is added to the list of strategic issues at SCC.

CPE will be taking place on 1st April 2020 and there will be a 3-month recruitment process to ensure that it can be actioned.

Worlingham will need to consider its requirements for CPE i.e. along Garden Lane.

B) Report from ESC Ward Cllr Elliott

ESC written report had been circulated prior to meeting.

Bio-Cow visit will now be on 19th Nov.

C) Matters from members of the public relating to items on the agenda.

Nil

4. Chairman's Report including;

- Rural coffee caravan – the caravan attended the pharmacy on 23rd October and would like to come back in 2020 on a bi-monthly basis.
- Councillor recruitment – 3 vacancies are available for co-option. Janet, Stuart and Linda introduced themselves following their profiles having been sent around to members.

On the proposal of Cllr Summerfield, seconded by Cllr Cossey it was RESOLVED by all to co-opt Stuart Mather

On the proposal of Cllr Summerfield, seconded by Cllr Cossey it was RESOLVED by all to co-opt Janet Mather

On the proposal of Cllr Summerfield, seconded by Cllr Cossey it was RESOLVED by all to co-opt Linda Kersey

The co-opted councillors above will complete their Declaration of Acceptance of Office and take part in the next meeting.

- Holly Close closed footpath – Cllr Summerfield advised that she had met SCC at the footpath to discuss its maintenance.
SCC officer Mark Nicholls was present, and Mt Tony Harvey also attended.
Re the Gating order – the responsibility lies as follows;
Road = SCC
Footpath = SCC
Parking area = SCC will undertake a land search.
Fences = property owners?

SCC will need to verify whose responsibility the fencing will be.

SCC will arrange for the footpath to be tidied.

Mr Harvey advised that he would be in support of the Gating Order being cancelled. It was felt that the same anti social behaviour issues would once again arise if the path was opened.

- Remembrance Service – this was the last service that Jane Penn will administer in Worlingham. Richard Henderson will be the interim priest.
- Wildflower scheme in churchyard– contact will need to be made with Churchwarden Peter Hobbs.
- Flagpole – Cllrs Raybould and Hubbard to discuss this with the church, and the possibility of placing the temporary flagpole on the church roof.
- Polling station – there is concern about the Worlingham residents who will need to go to Beccles Academy to vote. Elections officer to be asked to place article in B and B, on local radio, Radio Norfolk ad EDP. Query to be raised re parking at the venue.

Planning

a) *Applications received prior to the meeting including;*

Dc/19/4181/Ful – single storey rear extension 11 Highland Drive. There were no adverse comments.

Dc/19/4254/Ful – two storey detached dwelling with integral garage and turning area 71 Lowestoft Road. There were no adverse comments. SCC to be asked to check the access onto the roundabout.

Dc/19/4101/FUL- PCE Automation, Ellough Rd, - 2 storey extension. There were no adverse comments.

SCC/0012/18W – Norfolk and Suffolk Plant, Sandpit Lane, Beccles

Concern was noted re the heavy industrial usage at the site when the area is only deemed to be for light industrial.

Cllr Summerfield advised that the air quality in both Worlingham and Beccles appears to be high already.

It was noted that this area is not the right place to store such materials.

b) ESC Decisions – see website

c) Any other planning matters

6. Village projects

- a) installation of new village signs in existing locations – noted that these are both in place.
- b) update on Sign for Ellough Road entrance to Village – location/ licence/ order. Licences to be chased from SCC.
- c) Litter picking – regular basis? Discussion about the next date to do litter picking. It was agreed that this would take place on 17th January starting at the Pharmacy – 2pm – 3pm. M and H to be asked if they could sponsor the Hi-Viz jackets
- d) Divestment - Heads of terms for play areas and Norse agreement to maintain. It was RESOLVED by all to accept the transfer of the play areas subject to the Chair and the clerk agreeing the transfer document.
- e) Newsletter/ Xmas cards – how to distribute. It was RESOLVED by all to budget £1000 for the production of the Xmas cards. Grapevine volunteers to be asked if they would deliver for a fee/ donation.
- f) Grass Bank on Garden Lane – Richard Hackney from Norse to visit the site with Cllr Summerfield.

7. Clerks and Councillors report and update including correspondence received.

- a) East Suffolk Community Partnerships – meeting 11th November Cllrs Hubbard and Summerfield had attended. There will be 8 community partnerships. Community Transport had been chosen as a priority issue.
- b) Hedge trimming Lowestoft Road – VAS sign is now visible.
- c) SALC AGM – 26th November 2019
- d) SCC Division ward boundaries – consultation to 2nd January 2020.
- e) ESC Planning forum updates – Monday 27th January 2020- 2.30pm – 5.30pm

8. Finance Matters including;

- a) Authorisation of cheques for payment.
A full financial summary of the Council balances, and the cheques for payment, was provided for councillors as attached to the main copy of the minutes and cheques as detailed in the Receipts and Payments. These were read out to the Council meeting. **It was RESOLVED by all that the payments as detailed could be made.**
- b) Budget meeting date to set – Wed 17th December 2019.
- c) Precept 2020/2021 – to be with ESC by 24th January 2020.
- d) Parish CIL monies – Noted.

9. Worlingham Neighbourhood Plan

Cllr Summerfield advised that a meeting had been arranged with Dickon Povey at ESC to assess what needs to be done to get the N Plan to completion. It is hoped that the plan will soon be at Reg 14 consultation. Next meeting is 21st November 2019. Up to date quote will

be obtained from Chris Bowden.

10. Other matters

Village sign back fill – Thomas Jones to be asked.

Garden Lane traffic survey – this will have been affected due to the road works next to the survey monitor. SCC to be advised.

Trees hanging over from 1 Pine Tree Close to be requested to be cut back.

11. Date of next meeting. Tuesday 3rd December 2019.

Chairman

Dated

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